



TOKYO CUP FIG ALL AROUND WORLD CUP COMPETITION 3rd - 8th APRIL 2013 TOKYO, JAPAN



DIRECTIVES

REVISED, DECEMBER 11, 2012

Dear FIG affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Japan Gymnastic Association has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

HOST FEDERATION	Japan Gymnastic Association Contact Person : Morinari Watanabe, Secretary General 1-1-1 Jinnan, Shibuya-ku Tokyo 150-8050, Japan Tel : +81 3 3481 2341 Fax: +81 3 3481 2344 e-mail: jga@jpn-gym.or.jp website: www.jpn-gym.or.jp
FIG	Fédération Internationale de Gymnastique (FIG) Contact Person : Céline Cachemaille Avenue de la Gare 12 1003 Lausanne Switzerland Tel : +41 (0) 21 321 55 10 / Direct +41 (0) 21 321 55 14 Fax: +41 (0) 21 321 55 19 e-mail : ccachemaille@fig-gymnastics.org website: www.fig-gymnastics.com
LOCATION	Tokyo, Japan
DATES	From 3 rd to 8 th April, 2013
VENUE	Yoyogi National Stadium Second Gymnasium 2-1-1 Jinnan, Shibuya-ku Tokyo150-0041, Japan Tel: +81 3 3468 1171 Website: www.naash.go.jp/yoyogi This venue will serve as training hall and warm up hall.
APPARATUS SUPPLIER	A detailed list of Senoh equipment to be used for this world cup will be published on the FIG web site
RULES AND REGULATIONS	The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in the All-Around World Cup Rules for Artistic Gymnastics : <ul style="list-style-type: none"> • Statutes • Technical Regulations • License Rules • Code of Points and relevant Newsletters • All-Around World Cup Rules for Artistic Gymnastics • General Judges' Rules • Specific Judges' Rules for Artistic Gymnastics • Medical Organization of the Official FIG Competitions • Doping Control Rules • Media Rules • Apparatus Norms • Advertising and Publicity Rules • Accreditation Rules

	<ul style="list-style-type: none"> • Regulations for Awards Ceremonies • and subsequent decisions of the FIG Executive Committee 																												
FEDERATIONS INVITED AND REPLACEMENT POLICY	<p>The Organizing Member Federation must invite all Member Federations according to the following principles:</p> <table border="1"> <thead> <tr> <th>Places</th> <th>Participation criteria</th> </tr> </thead> <tbody> <tr> <td>Places 1-8</td> <td>The top 8 ranked gymnasts in C-II at the previous* World Championships / Olympic Games. <i>These places are nominative</i></td> </tr> </tbody> </table> <p>The participation of these nominatively qualified gymnasts (places 1-8) must be confirmed as soon as possible, but no later than 3 months prior to the competition. Failure to confirm in due time will automatically result in the FIG inviting the replacement as outlined here below.</p> <p>In case a qualified gymnast does not accept to participate in the All-Around World Cup competition or withdraws, he/she is replaced, in order of priority, as follows:</p> <ul style="list-style-type: none"> • by the next ranked gymnast (places 9-12, nominative places) in C-II at the previous* World Championships / Olympic Games. These places must be confirmed as soon as possible, but no later than 2 months (nominative registration) prior to the competition. • by a gymnast from the best ranked federations in C-IV at the previous* World Championships/Olympic Games. These places are allocated to the National Federation, and must be confirmed as soon as possible, but no later than 2 months (nominative registration) prior to the competition. Organisers of World Cup competitions are obliged to send minimum one male and one female competitor to all All-Around World Cup competitions, if invited according to this replacement rule. <p><i>* For the All-Around World Cup competitions taking place <u>before</u> the 2012 Olympic Games, the gymnasts' qualification will be based on the 2011 World Championships results and for the World Cup competitions taking place <u>after</u> the 2012 Olympic Games the gymnasts' qualification will be based on the 2012 Olympic Games results.</i></p> <p>In any case, no federation may participate with more than 2 male and 2 female gymnasts (except "Hors Concours" gymnasts).</p> <p><i>Note: in the overall interest of All-Around World Cup Series and for unforeseen cases, the FIG Presidential Commission may award an additional "Wild Card" for an exceptional gymnast.</i></p>	Places	Participation criteria	Places 1-8	The top 8 ranked gymnasts in C-II at the previous* World Championships / Olympic Games. <i>These places are nominative</i>																								
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PARTICIPATION AND FIG LICENSE	<p>Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnast' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. The maximum size of the invited delegation is as follows:</p> <table border="1"> <thead> <tr> <th>Delegation Member</th> <th>Men</th> <th>Women</th> <th>Joint</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Coach (max. 1 per gymnast*)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gymnasts (all eligible gymnasts)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Doctor</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Physiotherapist</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Judges</td> <td>1</td> <td>1</td> <td>2</td> </tr> </tbody> </table> <p><i>* Note: including Wild card and "hors concours" Gymnasts</i></p>	Delegation Member	Men	Women	Joint	Head of Delegation	1	1	1	Coach (max. 1 per gymnast*)				Gymnasts (all eligible gymnasts)				Doctor	1	1	1	Physiotherapist	1	1	1	Judges	1	1	2
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AGE LIMITS	<p>Age Limit for MAG: 18 years (born in 1995 or before) and WAG: 16 years (born in 1997 or before)</p> <p>Transitory Rules in 2013: MAG gymnasts born in 1996 who have competed in 2012 in a competition in the category « Senior » (including the Olympic Games, World Championships, other Multisport Games, Continental Championships, World Cup competitions or Challenger Cup) may choose to compete as a senior or a junior gymnast in 2013. The same category (either junior or senior) must be maintained throughout 2013.</p>																												

REGISTRATION DEADLINES	<p>The Nominative Registration must be made exclusively on-line via the FIG website (http://www.fig-gymnastics.com) or accordingly. This on-line registration will only be accepted from FIG Gymnastics Member Federations. Registration and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorized to participate.</p> <table border="1" data-bbox="384 360 1501 506"> <tr> <td data-bbox="384 360 890 432">Written confirmation of participation for the nominative places *</td> <td data-bbox="898 360 1158 432">11th January, 2013</td> <td data-bbox="1166 360 1501 432">3 months prior to the competition</td> </tr> <tr> <td data-bbox="384 443 890 506">Nominative registration *</td> <td data-bbox="898 443 1158 506">5th February, 2013</td> <td data-bbox="1166 443 1501 506">2 months prior to the competition</td> </tr> </table> <p>* <i>Note:</i> Cancellation of participation after this confirmation will result in the respective Member Federation being responsible to indemnify the Organising Member Federation for all costs incurred in terms of travel expenses, hotel accommodation and meal reservations.</p> <p>Late registrations are subject to fines as follows:</p> <table border="1" data-bbox="384 629 1501 696"> <tr> <td data-bbox="384 629 1350 696">Fine for missing the deadline of the Nominative registration or for late registration</td> <td data-bbox="1358 629 1501 696">CHF 500.-</td> </tr> </table>	Written confirmation of participation for the nominative places *	11 th January, 2013	3 months prior to the competition	Nominative registration *	5 th February, 2013	2 months prior to the competition	Fine for missing the deadline of the Nominative registration or for late registration	CHF 500.-
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ENTRY FEES	No Entry Fee will be applied for this event.								
ACCREDITATION	At the time of the nominative registration, a headshot photograph and a copy of the passport of each delegation member must be sent to the LOC.								
COMPETITION FORMAT	<p>The All-Around World Cup Competitions consist of a "single Final round" competition with no qualifications:</p> <ul style="list-style-type: none"> • Participation is limited to 8 Gymnasts, plus 1 Wild Card, provided the organising member federation has no qualified gymnast (limited to maximum 1 man and 1 woman). Wild Card gymnasts must be named at the time of the closing of the nominative registration. • Participation is limited to 2 gymnasts per country. • All participating gymnasts are required to compete on all apparatus. • "Wild Card Gymnasts" will receive medals and prize money, but they will not receive World Cup Points. • The Organising Member Federation is allowed to add "hors concours" competitors, maximum one MAG and one WAG. These competitors are in addition to the official competitors of the Organizing Member Federation. They must be named at the time of the closing of the nominative registration, are not eligible to receive World Cup Points, prize money or medals and must not appear on the official results lists. • The Wild Card gymnast will have to start first at every rotation, except if an "hors concours" gymnast is participating, in which case the Wild Card gymnast will compete second and the "hors concours" first at every rotation. • Until the time of the drawing of lots, in case of gymnasts' withdrawal, the FIG will invite the next eligible gymnasts as per the "replacement policy" as outlined in these rules. • Once the draw has been conducted, in case of gymnasts' withdrawal or in case places remain "empty", the Organising Member Federation is entitled to nominate and invite gymnast(s) from its country or a country of its choice to fill those "empty" places (limited to maximum 2 gymnasts per country). It is understood that such invitations must be made through the respective member federation and that the FIG must be informed. These gymnasts will receive World Cup points, medals and prize money. • FIG Competition II rules will be applied for vault. • In case of a tie at any place, the tie will not be broken. The tied gymnasts will all have the same rank, but subsequent ranks will be skipped: <ul style="list-style-type: none"> 1, 1, 3, 4, 5, 6, 7, 8 1, 2, 2, 4, 5, 6, 7, 8 1, 2, 3, 3, 3, 6, 7, 8 Tied gymnasts will receive the same medal and World Cup Points: 1, 1, 3, 4, 5, 6, 7, 8 (two gold medals, no silver medal, one bronze medal) The Prize Money will be added and divided by the number of gymnasts: 								

	<p>1, 1, 3, 4, 5, 6, 7, 8 (Prize Money for Rank 1 and 2 is added and divided by 2)</p> <p>1, 2, 2, 4, 5, 6, 7, 8 (Prize Money for Rank 2 and 3 is added and divided by 2)</p> <p>1, 2, 2, 2, 5, 6, 7, 8 (Prize Money for Rank 2, 3, and 4 is added and divided by 3)</p> <p>1, 2, 3, 3, 3, 6, 7, 8 (Prize Money for Rank 3, 4, and 5 is added and divided by 3)</p> <p>1, 2, 3, 4, 5, 6, 7, 7 (Prize Money for Rank 7 will be divided by 2)</p>																		
DRAWING OF LOTS	The gymnasts' drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) within two weeks after the closing date of the nominative registration in accordance with the procedures established.																		
PROVISIONAL SCHEDULE	<table> <tr> <td>Wednesday</td> <td>3rd April, 2013</td> <td>Delegation arrival</td> </tr> <tr> <td>Thursday</td> <td>4th April, 2013</td> <td>Training / Orientation Meeting</td> </tr> <tr> <td>Friday</td> <td>5th April, 2013</td> <td>Training / Judges' Instruction</td> </tr> <tr> <td>Saturday</td> <td>6th April, 2013</td> <td>WAG Competition</td> </tr> <tr> <td>Sunday</td> <td>7th April, 2013</td> <td>MAG Competition</td> </tr> <tr> <td>Monday</td> <td>8th April, 2013</td> <td>Delegation departure</td> </tr> </table>	Wednesday	3 rd April, 2013	Delegation arrival	Thursday	4 th April, 2013	Training / Orientation Meeting	Friday	5 th April, 2013	Training / Judges' Instruction	Saturday	6 th April, 2013	WAG Competition	Sunday	7 th April, 2013	MAG Competition	Monday	8 th April, 2013	Delegation departure
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EVENT MANAGER	<p>Morinari Watanabe</p> <p>1-1-1 Jinnan, Shibuya-ku</p> <p>Tokyo 150-8050, Japan</p> <p>Tel: +81 3 3481 2341</p> <p>Fax: +81 3 3481 2344</p> <p>e-mail: jga@jpn-gym.or.jp</p>																		
MEDIA	<p>Koichi Endo</p> <p>1-1-1 Jinnan, Shibuya-ku</p> <p>Tokyo 150-8050, Japan</p> <p>Tel: +81 3 3481 2341</p> <p>Fax: +81 3 3481 2344</p> <p>e-mail: jga@jpn-gym.or.jp</p>																		
MEDICAL SERVICES	Medical Services and doctor will be provided by the LOC and medical personnel will be present at the training/competition venue.																		
DOPING CONTROLS	The Organizing Member Federation will provide at its own charge a minimum of 6 doping controls, 3 for Women and 3 for Men.																		
VISA	Please verify immediately with your travel agent or the Japanese Embassy or Consulate in your country if a visa is required for your travel to Japan. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 5 th February, 2013 to the OC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.																		
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The OC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the OC in advance. The OC will subsequently offer insurance at the Federations own charge as follows: 300 yen per person/day.																		
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members (see exception herein below).</p> <p>The OC must pay for the travel costs of the top 8 ranked gymnasts at the previous World Championships/Olympic Games present at the event and their respective coach (1 max. per gymnast).</p> <p>The Travel Schedule Form must be returned to the OC by 5th February, 2013.</p>																		
LOCAL TRANSPORTATION	Local transportation between Tokyo Narita International Airport or Haneda Airport and the official hotels, official hotels and the competition venue will be provided by the LOC for free.																		

ACCOMMODATION	<p><u>SHIBUYA TOBU HOTEL:</u> 3-1 Udagawacho, Shibuya-ku, Tokyo 150-0042, Japan phone number: +81 3 3476 0111 fax number : +81 3 3476 0903 web site: www.tobuhotel.co.jp/shibuya/contact.html</p> <p>The costs per person/night in this first Hotel are as follows: 13,960 yen (single room, including breakfast) 12,805 yen (double room, including breakfast)</p> <p><u>SHIBUYA EXCEL HOTEL TOKYU:</u> Shibuya Mark City building, 1-12-2 Dogenzaka, Shibuya-ku, Tokyo 150-0043, Japan phone number: +81 3 5457 0109 fax number : +81 3 5457 0309 web site: www.tokyuhotelsjapan.com/en/TE/TE_SHIBU/index.html</p> <p>The costs per person/night in this second Hotel are as follows: 22,500 yen (single room, including breakfast) 15,000 yen (double room, including breakfast)</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the OC by 5th February, 2013 at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members (see exception herein below).</p> <p>The costs for the accommodations must be paid to the OC by 5th February, 2013. The cancellation policy will be as follows:</p> <ul style="list-style-type: none"> • Rooms cancelled until 5th March 2013 at the very latest will be subject to a cancellation fee of 0%. • Rooms cancelled from 6th March 2013 until the arrival of the delegations on site or "no show" will be subject to a cancellation fee of 100% to be paid by the federation concerned. <p>The OC must pay for the accommodation expenses of all gymnasts, their respective coach (1 max. per gymnast) as well as 1 MAG judge and 1 WAG judge</p>
MEALS	<p>The invited participating federations must pay for the meals expenses of their delegation members (see exception herein below). Meal plan will not be provided by the LOC. While there are numerous restaurants nearby the hotels and the venue, the average costs for meal is approximately 1,000 yen for lunch and 2,000 yen for dinner.</p> <p>The LOC must pay for the meals expenses (full board) of all gymnasts, their respective coach (1 max. per gymnast) as well as 1 MAG judge and 1 WAG judge.</p>
FINAL BANQUET	<p>The final banquet will be organized on Sunday evening and will be free of charge for all delegation members. Details will be communicated during the Orientation Meeting.</p>
FIG TECHNICAL DELEGATE AND EC MEMBER	<p>The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.</p> <p>The FIG Technical Delegates will serve as Presidents of the Superior Jury.</p>
JUDGES AND PANELS	<p>Each Judges' Panel must be composed as follows:</p> <ul style="list-style-type: none"> • 2 D judges, min. 5 E judges, plus 1 Supervisor <p>The number of Judges' Panels may be decided by the Organizing Member Federation depending on the number of participating competitors and judges. Not more than one judge per Federation per panel will be permitted (except for Time and Line Judges).</p> <p>The Judges' Panels are set up by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and one qualified WAG judge if they participate with female gymnasts.</p>

The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the OC) should a federation fail to bring the required number of judges. This fine must be paid to the OC by 5th February, 2013.

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, the Organizing Member Federation must propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 2 reserves, 1 man and 1 woman). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the TC Presidents concerned will invite these judges at the cost (in terms of international and local travel, accommodation, and meals) of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.

VIDEO CONTROL SYSTEM

Should IRCOS not be available, the Organizing Member Federation will provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.

PRIZE MONEY

The organising member federation must pay the following minimum Prize Money (amounts in Swiss Francs – CHF): CHF50'000.- for Men and for Women each. The Prize Money, free of any deductible taxes, will be distributed in Japanese Yen as follows:

Ranking	Amount
1	15'000
2	12'000
3	8'000
4	5'000
5	4'000
6	3'000
7	2'000
8	1'000

No prize money, medals and All-Around World Cup Ranking List points will be given, if there are less than 4 participating federations.

ASSIGNMENT OF WORLD CUP POINTS FOR THE ALL-AROUND RANKING LIST

In principle, the results and the updated All-Around World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions, to the condition that all the requirements before and after the competitions are duly respected by the Organizing Member Federation.

Separate Men and Women's Ranking Lists are established for the All Around World Cup. These lists begin with the first World Cup event of the Series and end with the last World Cup event of the Series as follows:

The World Cup Points are assigned to the competitors by name.

Rank	Points
1	50
2	45
3	40
4	35
5	30
6	25
7	20
8	15

In case that less than four federations participate, no World Cup points, no medals and no prize money will be given.

WINNER OF THE ALL-AROUND WORLD CUP SERIES	<p>The winner of the All-Around World Cup Series is the gymnast with the highest number of points of the World Cup Series Ranking List after the last event of the Series, counting the four (4) best results.</p> <p>A special award ceremony must be held at the last All-Around World Cup Competition of the Series in which the All-Around World Cup winner shall receive a Cup.</p> <p>In case of a tie in the World Cup Ranking List after the last respective competitions of the year, the tie will not be broken.</p> <p>Should the Organising Member Federations decide to create a <i>jack-pot</i>, then this jack-pot shall be distributed according to the special rules approved by FIG set up by the Organising Member Federations.</p>																		
BANK ACCOUNT INFORMATION	<table border="1" data-bbox="384 551 1517 913"> <tr> <td>Name of Bank</td> <td>Bank of Tokyo-Mitsubishi UFJ</td> </tr> <tr> <td>Branch & Number</td> <td>Shibuya-Chuo (345)</td> </tr> <tr> <td>Account Number</td> <td>214907</td> </tr> <tr> <td>SWIFT CODE</td> <td>BOTKJPJT</td> </tr> <tr> <td>Address of Bank</td> <td>1-23-10, Jinnan, Shibuya-ku, Tokyo 150-0041, Japan</td> </tr> <tr> <td>Telephone Number of Bank</td> <td>+81 3 3463 2121</td> </tr> <tr> <td>Name of Payee</td> <td>Japan Gymnastic Association</td> </tr> <tr> <td>Address of Payee</td> <td>1-1-1 Jinnan, Shibuya-ku, Tokyo 105-8050, Japan</td> </tr> <tr> <td>Telephone Number of Payee</td> <td>+81 3 3481 2341</td> </tr> </table> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: TOKYO CUP 2013</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>	Name of Bank	Bank of Tokyo-Mitsubishi UFJ	Branch & Number	Shibuya-Chuo (345)	Account Number	214907	SWIFT CODE	BOTKJPJT	Address of Bank	1-23-10, Jinnan, Shibuya-ku, Tokyo 150-0041, Japan	Telephone Number of Bank	+81 3 3463 2121	Name of Payee	Japan Gymnastic Association	Address of Payee	1-1-1 Jinnan, Shibuya-ku, Tokyo 105-8050, Japan	Telephone Number of Payee	+81 3 3481 2341
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MARKETING	FIG advertising and publicity norms must be respected.																		
TELEVISION	<p>Television coverage is compulsory. The Organizing Member Federation will guarantee the production of a basic feed (international signal).</p> <p>TV Asahi Corporation 6-9-1 Roppongi, Minato-ku, Tokyo 106-8001, Japan</p> <p>Contact: Morinari Watanabe e-mail: jga@jpn-gym.or.jp</p>																		
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Sincerely Yours,

Tokyo, 29th June, 2012

Place and date:



Stamp

Signature of the President or Secretary General of the FIG affiliated NF