FEDERATION INTERNATIONALE DE GYMNASTIQUE



37th "TURNIER DER MEISTER®" FIG Challenge Cup in Cottbus 21st – 24th March 2013



DIRECTIVES

Dear FIG affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of Germany has the pleasure to invite your Federation to participate in the aforementioned official FIG Challenge Cup.

HOST FEDERATION	German Gymnastics Federation (DTB) Contact person: Christina Zacharias Otto-Fleck-Schneise 8 60528 Frankfurt am Main Germany Tel: +49-69-67801 147 Fax: +49-69-67801 225 e-mail: christina.zacharias@dtb-online.de website: www.dtb-online.de
ORGANIZING COMMITTEE	SC Cottbus Turnen e.V. Contact person: Mirko Wohlfahrt Dresdener- Straße 18 D-03050 Cottbus Germany Tel.: +49-355-486 355 Fax: +49-355-472 021 e-mail: info@turnier-der-meister.de website: www.turnier-der-meister.de
FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Terhi Toivanen Avenue de la Gare 12 1003 Lausanne Switzerland Tel: +41 (0)21 321 55 10 / Direct +41 (0)21 321 55 33 Fax: +41 (0)21 321 55 19 e-mail: ttoivanen@fig-gymnastics.org website: www.fig-gymnastics.com
LOCATION	Cottbus in Germany
DATES	From 21 st to 24 th March 2012
VENUE	Lausitz Arena Cottbus Hermann-Löns-Straße 03050 Cottbus Germany Web site: http://www.lausitzarena-cottbus.de The training/warm up hall is in the same location as the competition hall.
APPARATUS SUPPLIER	A detailed list of SPIETH equipment to be used for this Challenge cup will be published on the FIG web site
RULES AND REGULATIONS	The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in the Individual Apparatus World Cup and Challenge Cup Rules in Artistic Gymnastics: • Statutes • Technical Regulations

License Rules Code of Points and relevant Newsletters Rules for the FIG Individual Apparatus World Cup and Challenge Cup Series in Artistic Gymnastics General Judges' Rules Specific Judges' Rules for Artistic Gymnastics Medical Organization of the Official FIG Competitions **Doping Control Rules** Media Rules **Apparatus Norms** Advertising and Publicity Rules **Accreditation Rules** Regulations for Awards Ceremonies and subsequent decisions of the FIG Executive Committee Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this Challenge Cup. Federations which have not fulfilled their financial obligations towards the Local Organizing Committee by the given deadline in these Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation. The organizing member federation may invite FIG member federations in **FEDERATIONS** good standing at their discretion, but must invite at least all Member INVITED AND Federations who had gymnasts: REPLACEMENT 1-8 in C-III at the ranked previous Olympic Games/World **POLICY** Championships* - ranked 1-8 from the 2012 World Cup Ranking List for Individual **Apparatus** * For the 2013 series, the gymnasts' invitation will be based on the results of the 2012 Olympic Games if the competition takes place before the 2013 World Championships and on the results of the 2013 World Championships if the competition takes place after the 2013 World Championships Only senior gymnasts in good standing with the correct age and holding a **PARTICIPATION** AND FIG LICENSE valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnasts' licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. While the Organizing Member Federation may limit the maximum number of gymnast per delegation, except for the eligible gymnasts, the maximum size of the invited delegation is as follows: **Delegation member** Men Women Joint Head of Delegation 1 1 1 1 2 Team Manager 1 Coach (max. 1 per gymnast*) 3 3 6 4 **Gymnasts** 10 6 Medical Doctor 1 1 1 Paramedical staff 1 1 2 **Judges** * including Wild card and "hors concours" gymnasts AGE LIMITS Age limit for MAG: 18 years (born in 1995 or before) Age limit for WAG: 16 years (born in 1997 or before) Definitive and Nominative Registrations must be made exclusively on-line REGISTRATION

DEADLINES

Federations.

Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorized to participate.

via the FIG website (http://www.fig-gymnastics.com) or accordingly. These

on-line registrations will only be accepted from FIG Gymnastics Member

reg	efinitive	a 4 st	
		21 st January 2013	
	gistration ominative	(2 months prior to the event)	
		25 th February 2013	
			0111 000.
	accreditation wil	I take place at the official Hotel of the	Tournament, the
"Lin	"Lindner Congress Hotel" and will be open from Wednesday, 20th till		
COMPETITION FORMAT The con Out	Late registrations are subject to fines as follows: Fine for missing or late Definitive Registration CHF 750 Fine for missing or late Nominative Registration CHF 500 No Entry Fee will be applied for this event. The accreditation will take place at the official Hotel of the Tournament, the "Lindner Congress Hotel" and will be open from Wednesday, 20 th ti Sunday, 24 th March 2013. The Individual Apparatus Competitions for Challenge Cup competition consist of: Qualifications and Apparatus Finals Qualifications: Participation is limited to 2 gymnasts per country on each apparatus. The Organizing Member Federation is allowed to add (only for the qualifications) "hors concours" competitors. These competitors are in addition to the official competitors of the Organizing Member Federation they must be named at the time of the closing of the nominative registration and they cannot qualify for the Finals. They are not eligible to receive World Cup points, they must not appear on the official result lists and they will have to start first at every apparatus. The Organizing Member Federation is allowed to name a max. of "4 hors concours" competitors in Women's Artistic Gymnastics for a total of a "hors concours" gymnasts (i.e. while one "hors concours" gymnasts (i.e. while one "hors concours" gymnast can compete on an apparatus, not more than one "hors concours" gymnast can compete on an apparatus, not more than one "hors concours" gymnast can compete on an apparatus, not more than one "hors concours" gymnast can compete on an apparatus, not more than one "hors concours" gymnasts one qualified for the Finals and with the same final score will receive the same World Cup Points. Finals: The best eight gymnasts per apparatus from the qualifications qualify for the Finals Participation is limited to 2 gymnasts per country and each apparatus. In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless, the gymnasts not qualified for the Finals and		

	1, 2, 2, 2, 5, 6, 7, 8 (Prize Money for Rank 2, 3, and 4 is added and divided by 3) 1, 2, 3, 3, 3, 6, 7, 8 (Prize Money for Rank 3, 4, and 5 is added and divided by 3) 1, 2, 3, 4, 5, 6, 7, 7 (Prize Money for Rank 7 will be divided by 2)		
DRAWING OF LOTS	The gymnasts' drawing of lots for will be directed by the FIG Technical Delegate and take place at the Orientation meeting of the event in accordance with the procedures established.		
PROVISIONAL SCHEDULE	Wednesday, 20 th March 2013: ➤ Arrival of the Delegations ➤ 16h30 19h30 official training ➤ 21h00 Technical Meeting (Lindner Congress Hotel)		
	Thursday, 21 st March 2013: > 09h00 - 11h30 Training > 13h00 Judges' instruction (Lindner Congress Hotel) > 14h00 - 15h55 Warm up > 16h00 - 20h00 Qualifications I MAG & WAG		
	Friday, 22 nd March 2013: >09h00 - 11h30 Training >13h00 Judges' instruction (Lindner Congress Hotel) >14h00 - 15h55 Warm up >16h00 - 20h00 Qualifications II MAG & WAG		
	Saturday, 23 rd March 2013: >08h30 - 10h00 Training >11h30 Judges' instruction (Lindner Congress Hotel) >12h30 - 13h55 Warm-up >14h00 - 17h00 Final I MAG & WAG (5 apparatus)		
	Sunday, 24 th March 2013: >08h30 - 10h00 Training >11h30 Judges' instruction (Lindner Congress Hotel) >12h30 - 13h55 Warm-up >14h00 - 17h00 Final II MAG & WAG (5 apparatus) >19h30 Banquet at the Lindner Congress Hotel Monday, 25 th March 2013: >Departure of the Delegations		
EVENT MANAGER	Mirko Wohlfahrt, info@turnier-der-meister.de		
MEDIA	Local Press Officer: Torsten Hartmann from the Host Federation. A press room will be available for the use of accredited media with telephone, fax and internet access.		
	Media should apply for accreditation online: http://www.turnier-der-meister.de/presse/akkreditierung/home.php		
MEDICAL SERVICES	The medical care will be fully guaranteed by the Organizing Committee. The guarantee includes the first aid as well as an ambulation in a nearby hospital.		
	The event will have a number of doctors and physiotherapists available for the assistance of all competing Federations.		
	A Paramedic Ambulance will be on site during official training, warm up and competition periods.		
DOPING CONTROLS	The Organizing Member Federation will provide at its own charge a minimum of 6 doping controls, 3 for Women and 3 for Men.		
VISA	Please verify immediately with your travel agent or the German Embassy or Consulate in your country if a visa is required for your travel to Germany. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 21 st January 2013 to the LOC.		
	The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and		

	departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.		
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge as		
INTERNATIONAL TRANSPORTATION	follows: € 10 per person/day per person/day. The invited participating federations must pay for the travel costs of their delegation members.		
	The Travel Schedule Form must be returned to the OC by 25 th Februar 2013.		
LOCAL TRANSPORTATION	The local transportation from the airports (Berlin, Dresden) or railway station and between the hotel and venue will be provided at no extra cost to the delegations who have booked the tour package Hotel I.		
	Otherwise the cost of € 25 (per delegation member) for the local transportation must be paid to the OC by 25 th February 2013.		
ACCOMMODATION	HOTEL I: TOUR PACKAGE Hotel Lindner Congress Hotel**** (official tournament hotel, city centre) Berliner Platz D-03046 Cottbus Germany Phone: +49-355-366 0 Fax: +49-355-366 563 E-mail: info.cottbus@lindner.de Website: www.lindner.de The costs per person/night in this first hotel are as follows: EUR 114,(single room, including full board & local transport)		
	Hotel II: Radisson SAS Hotel, Cottbus**** (close to the railway station) Vetschauer Straße 12 D-03048 Cottbus Germany Phone: +49 355 47 61 954 Fax: +49 355 47 61 930 E-mail: Info.Cottbus@RadissonSAS.com Website: www.cottbus.radissonsas.com		
	The costs per person/night in this second hotel are as follows: EUR 89, (single room, including breakfast) EUR 74, (double room, including breakfast) The cost of € 25 (per delegation member) for the local transportation must be paid to the OC by 25 th February 2013.		
	Hotel III SORAT Hotel Cottbus*** city centre Schlosskirchplatz 2 D-03046 Cottbus Germany Phone: +49 355 784 40		

Fax: +49 355 784 42 44

E-mail: <u>cottbus@sorat-hotels.com</u>

Web site: http://www.sorat-hotels.com/hotel/cottbus

The costs per person/night in this third hotel are as follows:

EUR 74,--(single room, including breakfast) EUR 64,--(in double room, including breakfast)

The cost of € 25 (per delegation member) for the local transportation must be paid to the OC by 25th February 2013.

Hotel IV (low cost hostel)

Haus der Athleten

Dresdener-Straße 18 D-03050 Cottbus

Germany

Phone: +49 355 784 40 Fax: +49 355 784 42 44

E-mail: <u>blanke.hda@ssb-cottbus.de</u>
Website: <u>http://www.ssb-cottbus.de</u>

The costs per person/night in this low cost Hotel are as follows:

EUR 44.-- (including breakfast; only double rooms)

The cost of € 25 (per delegation member) for the local transportation must be paid to the OC by 25th February 2013.

The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the OC by 21st January at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.

The invited participating federations must pay for the accommodation expenses of their delegation members (see exception herein below).

The costs for accommodation must be paid to the OC by 25th February 2013.

Cancelation until March 11th 2013, at a 100% rate refund and later, no refund!

The Organizing Member Federation must pay for the Accommodation expenses for the gymnasts ranked 1-3, per apparatus, competing in the event from:

- previous Olympic Games/World Championships* (see note above)
- the 2012 World Cup Ranking List

MEALS Hotel I: full board

Hotel II:

The costs for meals are as follows:

- 40 € per person for full board
- 20 € per person for lunch or dinner

Hotel III:

No meals can be provided at this hotel. Restaurants are close to Sorat Hotel.

While the Meals Form must be returned to the LOC by 21^{st} January at the very latest, the costs for the meals must be paid to the OC by 25^{th} February.

Cancelation until March 11th 2013, at a 100% rate refund and later, no refund!

	The Organizing Member Federation must pay for the meals expenses, including full board, for the gymnasts ranked 1-3, per apparatus, competing in the event from: - previous Olympic Games/World Championships* (see note above) - the 2012 World Cup Ranking List		
FINAL BANQUET	The Final Banquet will be held on Sunday, 24 th March 2013 at 19h30 at Lindner Congress Hotel and will be free of charge for all delegation members. Every Delegation will receive an invitation once all financial issues between the OC and the delegation guests are duly solved.		
FIG TECHNICAL DELEGATE AND	The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.		
EC MEMBER	The FIG Technical Delegates will serve as Presidents of the Superior Jury. Each Judge's panel will be composed as follows:		
JUDGES AND PANELS	2 D judges, minimum 4 E judges, plus 1 Supervisor		
	The number of judges' panels will be decided by the organizing member federation depending on the number of participating competitors and judges. Not more than one judge per Federation per panel will be permitted (except for time and line judges). The judges' panels are set up by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and one qualified WAG judge if they participate with female gymnasts.		
	The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by 25 th February 2013.		
	The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, the Organizing Member Federation must propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 2 reserves, 1 man and 1 woman). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the TC Presidents concerned will invite these judges at the cost (in terms of international and local travel, accommodation and meals) of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.		
VIDEO CONTROL SYSTEM	Should IRCOS not be available, the Organizing Member Federation will provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.		
PRIZE MONEY	The organising member federation must pay the following minimum Prize Money (amounts in Swiss Francs – CHF): CHF 2'500 per apparatus.		
	The Prize Money, free of any deductible taxes, will be distributed in EUR as follows:		
	Challenge Cup - Prize Money in CHF		
	Ranking Individual Apparatus		
	1 750 2 600		

3	400
4	250
5	200
6	150
7	100
8	50

No prize money, medals and World Cup Ranking Lists points will be given, if there are less than 4 participating federation in per apparatus.

ASSIGNMENT OF WORLD CUP POINTS FOR THE ALL-AROUND WORLD CUP RANKING LIST

In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all the requirements before and after the competitions are duly respected by the Organizing Member Federation. Separate men's and women's World Cup Ranking Lists (World Cup and Challenge Cup combined) are established for Individual Apparatus Competitions (i.e. for each apparatus). These lists begin with the first World

• 6 World Cup Ranking Lists for Men and 4 World Cup Ranking Lists for Women

Cup/Challenge Cup event of the year and end with the last World

Men Women Floor Vault

Pommel Horse Uneven Bars Rings Balance Beam

Cup/Challenge Cup event of the year as follows:

Vault Floor

Parallel Bars Horizontal Bar

The World Cup Points are assigned to the competitors by name:

Challenge Cup competitions		
Rank	Points	
1	30	
2	25	
3	20	
4	18	
5	16	
6	14	
7	12	
8	10	
9	8	
10	7	
11	6	
12	5	

The gymnasts with the same final score will receive the same World Cup Points

In case that less than four federations participate per apparatus, no World Cup Points, no medals and no prize money will be given.

WINNER OF THE ANNUAL INDIVIDUAL APPARATUS WORLD CUP SERIES

The winner of the annual Individual Apparatus World Cup and Challenge Cup Series is the gymnast with the highest number of points for each apparatus after the last event of the year as follows:

- If 5 or more World Cup Competitions take place per year, the best 4 are counted
- If 4 or 3 World Cup Competitions take place per year all points are counted

BANK ACCOUNT	A special award ceremony must be held at the last Individual Apparatus World Cup/Challenge Cup competition of the year in which the Individual Apparatus World Cup and Challenge Cup winners shall receive a Cup. In case of a tie in the respective World Cup Ranking Lists after the last respective competitions of the year, the tie will not be broken. Bank Name: Sparkasse Spree-Neise		
INFORMATION	Bank Account Name:	CGS-Cottbuser Ges Heinrich-Albrecht-S 03042 Cottbus	sellschaft für Sportförderung Gmbl Straße 16
	IBAN Number:	DE64 18050000 32	09 1011 07
	Swift Code:	WELADED1CBN	
	Bank Address:	Sparkasse Spree N Rechts Breitscheidplatz 3 D-03046 Cottbus Germany	eiße / Anstalt des öffentlichen
	Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Turnier der Meister / YOUR FEDERATION.		
	The participating federation is responsible for covering all bank fees in connection with the bank transfers.		
MARKETING	FIG advertising and publicity norms must be respected		
TELEVISION	Host Broadcaster: Hearts and Minds Broadcast Services GbR Klosterstraße 64 10179 Berlin Germany Tel.: +49-30-247 236 27 Fax: +49-30-246 388 19 e-mail: info@hearts-and-minds.tv The Organizing Member Federation will guarantee the production of a basic		
DEADLINES	feed (international signal) at least for the Final rounds.		
DEADLINES SUMMARY	Definitive Registration		21 st January 2013
SUIVIIVIAK I	Nominative Registration Visa Request Form	on (on line)	25 th February 2013 21 st January 2013
	Travel Schedule Form		25 th February 2013
	Accommodation Form		21 st January 2013
	Meals Form		21 st January 2013
	Payment of the Accom	modation Costs	25 th February 2013
	Payment of the loca		25 th February 2013
Payment of the Meals			25 th February 2013
	Payment of the fine	for missing judge	25 th February 2013

Sincerely Yours,

...Frankfurt, 28.06.2012.... Place and date:



Signature of the President or Secretary General of the FIG affiliated NF