## FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE





# FIG WORLD CHALLENGE CUP ARTISTIC GYMNASTICS - PORTUGAL 2014, ANADIA \* PORTUGAL 29<sup>th</sup> May - 1<sup>st</sup> June 2014



## **DIRECTIVES**

## Revised, October 25<sup>th</sup>, 2013

Dear FIG affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of Portugal has the pleasure to invite your Federation to participate in the aforementioned official FIG World Challenge Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Terhi Toivanen Avenue de la Gare 12 1003 Lausanne Switzerland Tel: +41 (0)21 321 55 10 / Direct +41 (0)21 321 55 33 Fax: +41 (0)21 321 55 19 e-mail: ttoivanen@fig-gymnastics.org
	website: www.fig-gymnastics.com
HOST FEDERATION	Gymnastics Federation of Portugal Contact Person: Paula Araújo Estrada da Luz, n.º 30-A 1600-159 Lisboa / Portugal Tel: (+351) 21 814 11 45 Fax: (+351) 21 814 29 50 e-mail: gympor@gympor.com official website: federation website: http://www.fgp-ginastica.pt
LOCATION	Anadia, Aveiro, Portugal
DATES	From May 29 <sup>th</sup> to June 1 <sup>st</sup> 2014
VENUE	From May 29 <sup>th</sup> to June 1 <sup>st</sup> 2014  High Performance Centre of Anadia Rua Ivo Neves, no 405 - Sangalhos Tel: (+351) 23 473 82 18 Fax: (+351) 23 473 82 20 e-mail: velodromonacional@gmail.com website: www.cm-anadia.pt This new sport facility is High Performance Centre for Cycling, Fencing, Judo and Gymnastics. In addition to the indoor track, with 250m to the sport of cycling, have also a gymnastics competition area with 1100m2.
	High Performance Centre of Anadia Rua Ivo Neves, no 405 - Sangalhos Tel: (+351) 23 473 82 18 Fax: (+351) 23 473 82 20 e-mail: velodromonacional@gmail.com website: www.cm-anadia.pt This new sport facility is High Performance Centre for Cycling, Fencing, Judo and Gymnastics. In addition to the indoor track, with 250m to the sport of

- License Rules
- Code of Points and relevant Newsletters
- Rules for the FIG Individual Apparatus World Cup and World Challenge Cup Series in Artistic Gymnastics
- General Judges' Rules
- Specific Judges' Rules for Artistic Gymnastics
- Medical Organization of the Official FIG Competitions
- Doping Control Rules
- Media Rules
- Apparatus Norms
- Advertising and Publicity Rules
- Accreditation Rules
- Regulations for Awards Ceremonies

and subsequent decisions of the FIG Executive Committee

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this World Challenge Cup.

Federations which have not fulfilled their financial obligations towards the Local Organizing Committee by the given deadline in these Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

### FEDERATIONS INVITED AND REPLACEMENT POLICY

The organizing member federation may invite FIG member federations in good standing at their discretion, but must invite at least all Member Federations who had gymnasts:

- ranked 1-8 in C-III at the previous World Championships\*
- ranked 1-8 from the 2013 World Cup Ranking List for Individual Apparatus
- \* For the 2014 series, the gymnasts' invitation will be based on the results of the 2013 World Championships

## PARTICIPATION AND FIG LICENSE

Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnasts' licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. While the Organizing Member Federation may limit the maximum number of gymnast per delegation, except for the eligible gymnasts, the maximum size of the invited delegation is as follows:

Delegation member	Men	Women	Joint
Head of Delegation	1	1	1
Team Manager	1	1	2
Coach (max. 1 per gymnast*)	3	3	6
Gymnasts	6	4	10
Medical Doctor	1	1	1
Paramedical staff	1	1	2
Judges	2	2	4

\* including Wild card and "hors concours" gymnasts

#### **AGE LIMITS**

Age limit for MAG: 18 years (born in 1996 or before) Age limit for WAG: 16 years (born in 1998 or before)

## REGISTRATION DEADLINES

Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (<a href="http://www.fig-gymnastics.com">http://www.fig-gymnastics.com</a>). These on-line registrations will only be accepted from FIG Gymnastics Member Federations.

Registrations and payments made after the gymnasts' drawing of lots will not

	be accepted and the Delegations members concerned will not be authorized to		
	participate.		
	Provisional	January 24 <sup>th</sup> 2014	
	registration	(4 months prior to the event)	
	D. California	12:00 GMT	
	Definitive registration	March 26 <sup>th</sup> 2014	
	registration	(2 months prior to the event) 12:00 GMT	
	Nominative	April 28 <sup>th</sup> 2014	
	registration	(4 weeks prior to the event) 12:00 GMT	
	Late registrations are subject to fines as follows:		
	Fine for missing or I	ate Provisional Registration (if any)	CHF 500
		ate Definitive Registration	CHF 750
		ate Nominative Registration	CHF 500
ENTRY FEES	The cost for the entr	y fee is 35EUR per gymnast. At the timer to the event) 100% of the entry fee m	e of the Definitiv
		refundable. Entries without payment of	the entry fees w
		alid and will be refused.	
		he costs for the entry fees for the top the	ree gymnasts p
		e World Ranking List.	the Delegations
ACCREDITATION	Accreditations will be given at the Sports Hall at the arrival of the Delegations. The FIG Gymnast License must be presented and checked upon accreditation.		
	Gymnasts who do not present a valid FIG License are not allowed to compete.		
	If the gymnast is not able to show her License at accreditation, the Organizing Committee may check on the official FIG Website if the gymnast has a valid License.		
	If this can be verified in due time by the Local Organizing Committee, the gymnast may participate in the competition by paying a fee of <b>CHF 20</b> to the Organizing Committee.		
	If the gymnast has not a valid license she cannot participate in the competition. A photo of each member of the delegation (in electronic must be sent together with the nominative registration).		
	Federations at a cost		
COMPETITION	The Individual Apparatus Competitions for World Challenge Cup competitions		
FORMAT	consist of: Qualifications and Apparatus Finals		
	Qualifications:	pparatus i iriais	
	<ul> <li>Participation is lim</li> </ul>	nited to 2 gymnasts per country on each	
		Member Federation is allowed to a	
		ors concours" competitors. These co	
		ficial competitors of the Organizing Me ned at the time of the closing of the nom	
		pualify for the Finals. They are not eligible	
	Cup points, they	must not appear on the official results	
	have to start first a	at every apparatus.	

	■ The Organizing Member Federation is allowed to name a max. of "4 hors		
	<ul> <li>The Organizing Member Pederation is allowed to flame a max. of "4 hors concours" competitors in Women's Artistic Gymnastics and a max. of "4 hors concours" competitors in Men's Artistic Gymnastics for a total of 8 "hors concours" gymnasts (i.e. while one "hors concours" gymnast can compete on more than one apparatus, not more than one "hors concours" gymnast can compete on an apparatus).</li> <li>FIG Competition III rules will be applied for vault.</li> <li>In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless, the gymnasts not qualified for the Finals and with the same final score will receive the same World Cup Points.</li> </ul>		
	Finals:		
	<ul> <li>The best eight gymnasts per apparatus from the qualifications qualify for the Finals</li> </ul>		
	<ul> <li>Participation is limited to 2 gymnasts per country and each apparatus.</li> <li>In addition, the Organizing Member Federation has the right to a limited number of Wild Cards to guarantee the participation of the Host Country gymnasts in the Finals (maximum 1 man and 1 woman gymnast only at one apparatus each).</li> </ul>		
	These "Wild Card Gymnasts" must have participated at the respective apparatus in the qualification.		
	"Wild Card Gymnasts" will receive medals, prize money and World Cup		
	points.  • FIG Competition III rules will be applied for vault.		
	■ In case of a tie at any place, the tie will not be broken. The tied gymnasts		
	will all have the same rank, but subsequent ranks will be skipped: 1, 1, 3, 4, 5, 6, 7, 8		
	1, 2, 2, 4, 5, 6, 7, 8 1, 2, 3, 3, 3, 6, 7, 8		
	Tied gymnasts will receive the same medal and World Cup Points: 1, 1, 3, 4, 5, 6, 7, 8 (two gold medals, no silver medal, one bronze medal) The Prize Money will be added and divided by the number of gymnasts: 1, 1, 3, 4, 5, 6, 7, 8 (Prize Money for Rank 1 and 2 is added and divided by		
	2) 1, 2, 2, 4, 5, 6, 7, 8 (Prize Money for Rank 2 and 3 is added and divided by 2)		
	1, 2, 2, 2, 5, 6, 7, 8 (Prize Money for Rank 2, 3, and 4 is added and divided		
	by 3) 1, 2, 3, 3, 3, 6, 7, 8 (Prize Money for Rank 3, 4, and 5 is added and divided by 3)		
	1, 2, 3, 4, 5, 6, 7, 7 (Prize Money for Rank 7 and 8 is added and divided by 2)		
	1, 2, 3, 4, 5, 6, 7, 8, 8 (Prize Money for Rank 8 is divided by 2)		
DRAWING OF LOTS	The gymnasts' drawing of lots will be directed by the FIG Technical Delegate and take place at the Orientation meeting of the event in accordance with the procedures established.		
PROVISIONAL	Monday, 26 <sup>th</sup> May 2014		
SCHEDULE	Arrival of Delegations (all day)		
	Tuesday, 27 <sup>th</sup> May 2014		
	Arrival of Delegations (all day) and Training		
	Wednesday, 28 <sup>th</sup> May 2014 Training		

	Orientation Meeting
	Thursday, 29 <sup>th</sup> May 2014 Training Qualification I competition warm up Qualification I competition MAG and WAG
	Friday, 30 <sup>th</sup> May 2014 Training Qualification II competition warm up Qualification II competition MAG and WAG
	Saturday, 31 <sup>st</sup> May 2014 Training Finals I warm up Finals I MAG and WAG
	Sunday, 1 <sup>st</sup> June 2014 Training Finals II warm up Finals II MAG and WAG
	Banquet
	Monday, 2 <sup>nd</sup> June 2014 Departure of delegations (all day)
EVENT MANAGER	LOC President: João Paulo Rocha Estrada da Luz, n.º 30-A 1600-159 Lisboa / Portugal Tel: (+351) 21 814 11 45 Fax: (+351) 21 814 29 50
MEDIA	e-mail: <a href="mailto:gympor@gympor.com">gympor@gympor.com</a> Only journalists and photographers holding an official and valid press card
WEDIA	recognized by international press agencies such as the AIPS and official Sports Journalists Associations / National Federations will be accredited. All media representatives (journalists, photographers, TV) must request an accreditation from the O.C. Media Office as soon as possible to have access to the media centre on the competition venue.
	e-mail: <u>gympor@gympor.com</u>
MEDICAL SERVICES	The Organizing Committee will provide first aid medical services. A physiotherapist will be present during the competitions as well members of the Portuguese Red Cross specialized in first aids. Medical support is also available at 5min. distance.
OFFICIAL HOSPITAL	Hospital Infante D. Pedro, E.P.E (Aveiro)
	Avenida Artur Ravara * 3814-000 Aveiro
	Phone number: +351 234 378 300
DOPING CONTROLS	The Organizing Member Federation will provide at its own charge a minimum of 6 doping controls, 3 for Women and 3 for Men.
VISA	Please verify immediately with your travel agent or the Portuguese Embassy or Consulate in your country if a visa is required for your travel to Portugal. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before <b>March 26</b> <sup>th</sup> <b>2014</b> to the LOC.
	The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and

	departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation (except for gymnasts and judges).
	All athletes who have licensed FIG valid and that they are participating in an event abroad FIG approved listed in the calendar, do not need to present an insurance proof.
	The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge as follows: 35 EURO per person/day.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the International travel costs of their delegation members.
TRANSFORTATION	The Travel Schedule Form must be returned to the LOC by March 26 <sup>th</sup> 2014.
LOCAL TRANSPORTATION	The LOC will provide free local transportation for all participants (from/to the Oporto airport, Coimbra railway station and/or bus station as well as from/to the hotel and the Competition, Training, and Warm-up Halls).  Available Airport: Oporto (60 minutes from Anadia)
ACCOMMODATION	Hotel Curia Palace (4*) Curia Palace 3780-541 Tamengos – Anadia – Portugal Tel: +351 231 510 300 Fax: e-mail: curia@almeidahotels.com web site: http://www.almeidahotels.com
	The costs per <u>person</u> /night in the Official Hotel are as follows: €130,00 (single room, including breakfast and dinner) €85,00 (double room, including breakfast and dinner) €77,50 (triple room, including breakfast and dinner)
	Hotel Termas Curia (3*) Curia – Tamengos * 3780-541 Anadia- Portugal Tel: (+351) 231 519 800 Fax: (+351) 231 515 838 E-mail:reservas@termasdacuria.com
	Website: http://www.termasdacuria.com
	The costs per person/night are as follows: € 90,00 (single room, including breakfast and dinner) € 77,50 (double room, including breakfast and dinner) € 65,00 (triple room, including breakfast and dinner)
	Estalagem Sangalhos (3*) Rua da Estalagem * 3780-101 Sangalhos - Portugal

	Tel: (+351) 234 745 133
	Fax: (+351) 234 282 880 E-mail: <u>estalagemsangalhos@netvisao.pt</u>
	Website: http://estalagemsangalhos.blogs.sapo.pt/
	The costs per person/night in this Low Cost Hotel are as follows:
	€75,00 (single room, including breakfast and dinner)
	€65,00 (double room, including breakfast and dinner) €55,00 (triple room, including breakfast and dinner)
	coo,oo (mpie room, mordanig broaktaet and amnor)
	The prices charged for the hotel rooms will not exceed the usual hotel rates.
	While the Accommodation Form must be returned to the LOC by March 26 <sup>th</sup>
	<b>2014</b> at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.
	The Organizing Member Federation must pay for the Accommodation
	expenses for the gymnasts ranked 1-3, per apparatus, competing in the event from:
	- previous World Championships* (see note above)
	- the 2013 World Cup Ranking List
MEALS	The meal plan has been arranged by the LOC with a wide variety of freshly produced menus inspired from around the world supplemented with a salad
	bar, non-alcoholic drinks, fresh fruits and bread.
	The invited participating federations must pay for the meals expenses of their
	delegation members.
	While the Meals Form must be returned to the LOC by March 26th 2014 at the
	very latest.
	The costs for the meals must be paid to the OC as follows:
	50% of the Meals costs by March 26 <sup>th</sup> 2014 (at the time of Definitive entry) the
	final payment of Meals costs by April 28 <sup>th</sup> 2014. Entries without the payment of the 50% of the Meals costs will be considered
	as invalid and will be refused.
	The coat for each most in C45 00 (combinable to all delegation most one
	The cost for each meal is €15,00 (applicable to all delegation members not supported by the LOC)
	not supported by the 200)
	Cancellation/Reimbursement Policy:
	50% of Accommodation and meals cost shall be reimbursed if the cancellation
	occurs up to 1 month prior to the event. After no reimbursement will be made.
	The Organizing Member Federation must pay for the meals expenses,
	including full board, for the gymnasts ranked 1-3, per apparatus, competing in
	the event from:
	<ul> <li>previous World Championships* (see note above)</li> <li>the 2013 World Cup Ranking List</li> </ul>
FINAL BANQUET	The Final Banquet will be offered to all participants supported by the LOC or
	that have paid an entry fee.
	Tickets to the Final Banquet will be available for the cost of €25,00 and can be
	paid at LOC offices until <b>May 30<sup>th</sup> 2014</b> (12h00).
	The LOC will not reimburse any cancelled entry ticket of the Final Banquet.

FIG TECHNICAL DELEGATE AND	The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.		
EC MEMBER	The FIG Technical Delegates will serve		
JUDGES AND	Each Judge's panel will be composed as follows:		
PANELS	2 Divideo minimum 4 E iudeo mius 4 Curamian		
	2 D judges, minimum 4 E judges, plus 1 Supervisor		
	The number of judges' panels will be decided by the organizing member federation depending on the number of participating competitors and judges. Not more than one judge per Federation per panel will be permitted (except for time and line judges).		
	The judges' panels are set up by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and one qualified WAG judge if they participate with female gymnasts.		
	The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by May 14th 2014.		
	The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, the Organizing Member Federation must propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 2 reserves, 1 man and 1 woman). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the TC Presidents concerned will invite these judges at the cost (in terms of international and local travel, accommodation and meals) of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.		
VIDEO CONTROL SYSTEM	Should IRCOS not be available, the Organizing Member Federation will provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.		
PRIZE MONEY	The organising member federation must pay the following minimum Prize Money (amounts in Swiss Francs – CHF): CHF 2'500 per apparatus.		
		ble taxes, will be distributed in EURO by	
	bank transfer after Anti-Doping testing results, as follows:  World Challenge Cup - Prize Money in CHF		
	Ranking	Individual Apparatus	
	1	750	
	2	600	
	3	400	
	4	250	
	5	200 150	
	7	100	
	8	50	

### ASSIGNMENT OF WORLD CUP POINTS FOR THE ALL-AROUND WORLD CUP RANKING LIST

No prize money, medals and World Cup Ranking Lists points will be given, if there are less than 4 participating federation in per apparatus.

In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all the requirements before and after the competitions are duly respected by the Organizing Member Federation.

Separate men's and women's World Cup Ranking Lists (World Cup and World Challenge Cup combined) are established for Individual Apparatus Competitions (i.e. for each apparatus). These lists begin with the first World Cup/World Challenge Cup event of the year and end with the last World Cup/World Challenge Cup event of the year as follows:

• 6 World Cup Ranking Lists for Men and 4 World Cup Ranking Lists for Women

Men Women Floor Vault

Pommel Horse Uneven Bars Rings Balance Beam

Vault Floor

Parallel Bars Horizontal Bar

The World Cup Points are assigned to the competitors by name:

World Challenge Cup competitions	
Rank	Points
1	30
2	25
3	20
4	18
5	16
6	14
7	12
8	10
9	8
10	7
11	6
12	5

The gymnasts with the same final score will receive the same World Cup Points

In case that less than four federations participate per apparatus, no World Cup Points, no medals and no prize money will be given.

#### WINNER OF THE ANNUAL INDIVIDUAL APPARATUS WORLD CUP SERIES

The winner of the annual Individual Apparatus World Cup and World Challenge Cup Series is the gymnast with the highest number of points for each apparatus after the last event of the year as follows:

- If 5 or more World Cup Competitions take place per year, the best 4 are counted
- If 4 or 3 World Cup Competitions take place per year all points are counted A special award ceremony must be held at the last Individual Apparatus World Cup/World Challenge Cup competition of the year in which the Individual

	Apparatus World Cup and World Challenge Cup winners shall receive a Cup. In case of a tie in the respective World Cup Ranking Lists after the last respective competitions of the year, the tie will not be broken.		
BANK ACCOUNT INFORMATION	BANK: Banco Santander Totta Av. Guerra Junqueiro, nº21 A, B 1000 Lisboa BENEFICIARY: Gymnastics Federation of Portugal IBAN: PT 500 018 000 050 924 642 020 49 BIC/ SWIFT: TOTAPTPL  Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Anadia/Portugal FIG World Challenge Cup 2014		
	The participating federation is responsible for covering all bank fees in connection with the bank transfers.		
MARKETING	FIG advertising and publicity norms must be i	respected	
DEADLINES SUMMARY	Provisional Registration (on line) Definitive Registration (on line) Nominative Registration (on line) Visa Request Form Travel Schedule Form Accommodation Form Meals Form Payment of the Entry Fee (100%) Payment of the Accommodation Costs (first 50%) Payment of the Meals (first 50%)	January 24 <sup>th</sup> 2014  March 26 <sup>th</sup> 2014  April 28 <sup>th</sup> 2014  March 26 <sup>th</sup> 2014	
	Payment of the Accommodation Costs (remaining 50%) Payment of the Meals (remaining 50%)	April 28 <sup>th</sup> 2014 April 28 <sup>th</sup> 2014	
	Payment of the fine for missing judge	March 26 <sup>th</sup> 2014	

Sincerely Yours,

Lisbon, 23<sup>rd</sup> October 2013

Place and date:

Signature of the President or Secretary General of the FIG affiliated NF