FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE





10TH LJUBLJANA FIG WORLD CHALLENGE CUP LJUBLJANA, SLOVENIA 7TH – 9TH MARCH



DIRECTIVES

Dear FIG affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of Slovenia has the pleasure to invite your Federation to participate in the aforementioned official FIG World Challenge Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person : Terhi Toivanen Avenue de la Gare 12 1003 Lausanne Switzerland Tel : +41 (0)21 321 55 10 / Direct +41 (0)21 321 55 33 Fax: +41 (0)21 321 55 19 e-mail : <u>ttoivanen@fig-gymnastics.org</u> website: www.fig-gymnastics.com
HOST FEDERATION	Slovenian Gymnastics Federation Contact person: Urša Bavdek Dalmatinova 10, 1000 Ljubljana, Slovenia Phone:+386 1 256 66 22 Fax: +386 1 256 66 26 E-mail: <u>gimnastika@siol.net</u> <u>www.gimnasticna-zveza.si</u>
LOCATION	Ljubljana, Slovenia
DATES	From 7 th – 9 th MARCH 2014
VENUE	Competition and training Hall: Športni park Tivoli Celovška 25, 1000 Ljubljana, Slovenia Tel/fax : +386 1 431-51-55 Warm up Hall: ŠD GIB Drenikova 33, 1000 Ljubljana, Slovenia During the competition a frequent shuttle transportation system between the Warm up hall and the Competition hall will be arranged.
APPARATUS SUPPLIER	A detailed list of SPIETH equipment to be used for this World Challenge cup will be published on the FIG web site
RULES AND REGULATIONS	 The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in the Individual Apparatus World Cup and World Challenge Cup Rules in Artistic Gymnastics : Statutes Technical Regulations License Rules

	 Code of Points and relevant Newsletters Rules for the FIG Individual Apparatus World Cup and World Challenge Cup Series in Artistic Gymnastics General Judges' Rules Specific Judges' Rules for Artistic Gymnastics Medical Organization of the Official FIG Competitions Doping Control Rules Media Rules Apparatus Norms Advertising and Publicity Rules Accreditation Rules Regulations for Awards Ceremonies and subsequent decisions of the FIG Executive Committee Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this World Challenge Cup. Federations which have not fulfilled their financial obligations towards the Local Organizing Committee by the given deadline in these Directives may still have 			
	the possibility to participate, but the LOC w			•
FEDERATIONS INVITED AND REPLACEMENT POLICY	 meals and local transportation. The organizing member federation may invite FIG member federations in good standing at their discretion, but must invite at least all Member Federations who had gymnasts: ranked 1-8 in C-III at the previous World Championships* ranked 1-8 from the 2013 World Cup Ranking List for Individual Apparatus * For the 2014 series, the gymnasts' invitation will be based on the results of the 2013 World Championships 			
PARTICIPATION AND FIG LICENSE	Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnasts' licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. While the Organizing Member Federation may limit the maximum number of gymnast per delegation, except for the eligible gymnasts, the maximum size of the invited delegation is as follows:			
	Delegation member	Men	Women	Joint
	Head of Delegation	1	1	1
	Team Manager	1	1	2
	Coach (max. 1 per gymnast*)	3	3	6
	Gymnasts	6	4	10
	Medical Doctor	1	1	1
	Paramedical staff	1 2	1 2	2 4
	Judges		Ζ	4
	* including Wild card and "hors concours" g			
AGE LIMITS	Age limit for MAG: 18 years (born in 1996 or			
REGISTRATION DEADLINES	Age limit for WAG: 16 years (born in 1998 or before) Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (<u>http://www.fig-gymnastics.com</u>). These on-line registrations will only be accepted from FIG Gymnastics Member Federations.			
	Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorized to participate.			

	Definitive registration	January 3 rd 2014 (2 months prior to the event) 12:00 GMT	
	Nominative registration	February 7 th 2014 (4 weeks prior to the event) 12:00 GMT	
	Late registrations are subje	ct to fines as follows:	
	Fine for missing or late De	finitive Registration	CHF 750
	Fine for missing or late No		CHF 500
ENTRY FEES	EUR per gymnast.	t for the Entry Fee (approved by fee must accompany the Defini y latest.	,
ACCREDITATION	centre in the Official hotel w all relevant information and training and competition transferable and must be	halls. The accreditation is per used at all times. In case of	package including ow access into the ersonal and non-
COMPETITION	The Individual Apparatus (Cup competitions
FORMAT	 all relevant information and the accreditations, which will allow access into the training and competition halls. The accreditation is personal and non-transferable and must be used at all times. In case of loss, the Head of Competition must be contacted immediately. The Individual Apparatus Competitions for World Challenge Cup competitions consist of: Qualifications and Apparatus Finals Qualifications is limited to 2 gymnasts per country on each apparatus. The Organizing Member Federation is allowed to add (only for the qualifications) "hors concours" competitors. These competitors are in addition to the official competitors of the Organizing Member Federation, they must be named at the time of the closing of the nominative registration and they cannot qualify for the Finals. They are not eligible to receive World Cup points, they must not appear on the official results lists and they will have to start first at every apparatus. The Organizing Member Federation is allowed to name a max. of "4 hors concours" competitors in Women's Artistic Gymnastics and a max. of "4 hors concours" competitors in Women's Artistic Gymnastics for a total of 8 "hors concours" gymnasts (i.e. while one "hors concours" gymnast can compete on an apparatus, not more than one "hors concours" gymnast can compete on an apparatus). FIG Competition III rules will be applied for vault. In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless, the gymnasts not qualified for the Finals. The best eight gymnasts per apparatus from the qualifications qualify for the Finals. Participation is limited to 2 gymnasts per country and each apparatus. In addition, the Organizing Member Federation has the right to a limited number of Wild Cards to guarantee the participation of the Host Country gymnasts in the Finals (maximum 1 man and 1 woman gymnast only at one apparatus. 		

	 points. FIG Competition III rules will be applied for vault. In case of a tie at any place, the tie will not be broken. The tied gymnasts will all have the same rank, but subsequent ranks will be skipped: 1, 1, 3, 4, 5, 6, 7, 8 2, 2, 4, 5, 6, 7, 8 2, 3, 3, 3, 6, 7, 8 Tied gymnasts will receive the same medal and World Cup Points: 1, 1, 3, 4, 5, 6, 7, 8 2, 3, 3, 3, 6, 7, 8 Tied gymnasts will receive the same medal and World Cup Points: 1, 1, 3, 4, 5, 6, 7, 8 (two gold medals, no silver medal, one bronze medal) The Prize Money will be added and divided by the number of gymnasts: 1, 1, 3, 4, 5, 6, 7, 8 (Prize Money for Rank 1 and 2 is added and divided by 2) 2, 2, 4, 5, 6, 7, 8 (Prize Money for Rank 2 and 3 is added and divided by 2) 2, 2, 2, 5, 6, 7, 8 (Prize Money for Rank 2, 3, and 4 is added and divided by 3) 2, 3, 3, 3, 6, 7, 7 (Prize Money for Rank 3, 4, and 5 is added and divided by 3) 2, 3, 4, 5, 6, 7, 7 (Prize Money for Rank 7 and 8 is added and divided by 2) 			
DRAWING OF LOTS	The gymnasts' drawing of lots will be directed by the FIG Technical Delegate and take place at the Orientation meeting of the event in accordance with the procedures established.			
PROVISIONAL	March 4 th , 2014	Tuesday	Optional arrival day and training	
SCHEDULE	March 5 th , 2014	Wednesday	Official arrival of the delegations /	
		-	training	
	March 6 th , 2014	Thursday	Arrival of the delegations / official training in the competition hall	
	thth		Orientation meeting (21:00) TBC	
	March 7 th , 2014	Friday	Qualifications MAG – WAG	
			MAG Judge's Instruction (10:00) TBC WAG Judge's Instruction (11:30) TBC	
	March 8 th , 2014	Saturday	Finals MAG – WAG / Farewell Dinner	
	March 9 th , 2014	Sunday	Finals MAG – WAG	
	March 10 th , 2014	Monday	Departure of the delegations	
EVENT MANAGER	MR. Jernej Salecl Dalmatinova 10			
	1000 Ljubljana, Slovenia	4		
	gimnastika@siol.net	A		
MEDIA	*	Slovenian ovr	mnastics Federation will be present. All	
MEDIA	the national and local media will report and advertise the event. Television broadcast will be provided as well. More information at:			
	www.salamunov-memorial.si			
SOCIAL MEDIA	Event will be covered on the Host Face book profile:			
			-	
MEDICAL SERVICES	https://www.facebook.com/gimnasticna.zvezaslovenije?fref=ts A MD will be present at all the official trainings and competition and will comply with the medical assistance requirements.			
OFFICIAL HOSPITAL	Univerzitetni Klinični Center Ljubljana			
	Univerzitetni Klinični Cer			
	Zaloška cesta 2, 1000 L			
	Zaloška cesta 2, 1000 L (01) 522 50 50	jubljana	ill provide at ite own shares a minimum	
DOPING CONTROLS	Zaloška cesta 2, 1000 Lj (01) 522 50 50 The Organizing Membe of 6 doping controls, 3 fo	jubljana r Federation wi or Women and 3	ill provide at its own charge a minimum 3 for Men. vel agent or the Slovenian Embassy or	

INSURANCE	Consulate in your country if a visa is required for your travel to Slovenia. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before February 7 th 2014 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to. The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. (Except for gymnasts and judges.)
	The LOC will subsequently offer insurance at the Federations own charge as follows: 25 € per person/day.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members. The Travel Schedule Form must be returned to the LOC by February 7 ^{th 2014}
LOCAL TRANSPORTATION	Delegations that book their accommodation through the OC will be able to use the local transportion free of charge on the following routes: - Ljubljana airport (Letališče Jožeta Pučnika) or the Ljubljana railway station to the hotel and back on the official arrival and departure days. - The hotel to the competition/training venue and back
	Transportation from other nearby international airports (Zagreb, Trieste, Venice) can be arranged at additional cost. Please contact the LOC for details. The accommodation costs include accommodation with breakfast, local
ACCOMMODATION	transportation and the farewell dinner and are as follows per person and per night:
	M Hotel*** (limited number of rooms available) 80 € per person per night in double/twin room 90 € per person per night in single room <u>http://www.m-hotel.si/</u>
	Official hotel Austria Trend Hotel **** Standard triple room 85 € per person per night in triple standard room (limited number of rooms available) http://www.austria-trend.at/hotel-ljubljana/si/
	Austria Trend Hotel **** Comfort level room 105 € per person per night in double/twin room 135 € per person per night in single room <u>http://www.austria-trend.at/hotel-ljubljana/si/</u>
	Austria Trend Hotel **** Executive level room 125 € per person per night in double/twin room, 155 € per person per night in single room <u>http://www.austria-trend.at/hotel-ljubljana/si/</u>

	The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the OC as soon as possible but no later than by February 7 th 2014, the number of certain type of hotel rooms is limited, therefore they will be allocated on a "first come, first serve" basis.
	The invited participating federations must pay for the accommodation expenses of their delegation members (see exception herein below).
	The full costs for the accommodation an meals must be paid to the OC by February 7 th 2014 as follows:
	At the time of the Definitive entry - January 3 rd 2014 (2 months prior to the event) provisional reservations are to be placed with the LOC which must be accompanied by 50% of the Accommodation and meals costs. Entries without the payment of the 50% of the Accommodation and meals costs will be considered as invalid and will be refused. The remaining 50% of the Accommodation costs must be paid by February 7 th 2014.
	In case of room cancellations until January 15 th , 2014 the OC will refund the complete amount of annulled rooms. In case of room cancellations until February 7 th 2014 the OC will refund 50 % of the amount of annulled rooms. In case of room cancellations after February 7 th 2014, no claims of refunds will be accepted.
	The Organizing Member Federation must pay for the Accommodation expenses for the gymnasts ranked 1-3, per apparatus, competing in the event from:
MEALS	 previous World Championships* (see note above) the 2013 World Cup Ranking List All the accommodation packages include breakfast.
MLALS	Other meals (lunch and dinner) will also be available at a price of $15 \in \text{per}$ person per meal (i.e. one dinner $15 \in$, one lunch $15 \in$). Meal forms must be returned to the OC by February 7 th 2014 at the very latest.
	The invited participating federations must pay for the meals expenses of their delegation members (see exception herein below).
	The Deadlines for meals reservations as well as their payment are the same as it is for the accommodation. Cancelation policy for accommodation is applicable for meals as well and is stated in the previous section above.
	The Organizing Member Federation must pay for the meals expenses, including full board, for the gymnasts ranked 1-3, per apparatus, competing in the event from: - previous World Championships* (see note above) - the 2013 World Cup Ranking List
FINAL BANQUET	The final banquet will be free of charge for the participants booking their arrangements through the OC.
	For other interested parties tickets will be available at the cost of 30 €.
FIG TECHNICAL DELEGATE AND EC MEMBER	The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.
	The FIG Technical Delegates will serve as Presidents of the Superior Jury.
JUDGES AND PANELS	Each Judge's panel will be composed as follows:

	 2 D judges, minimum 4 E judges, plus 1 Supervisor 		
	The number of judges' panels will be decided by the organizing member federation depending on the number of participating competitors and judges. Not more than one judge per Federation per panel will be permitted (except for time and line judges). The judges' panels are set up by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and one qualified WAG judge if		
	they participate with female gymnasts. The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by February		
VIDEO CONTROL SYSTEM	7 th 2014. The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, the Organizing Member Federation must propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 2 reserves, 1 man and 1 woman). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation invitation must be made through the TC Presidents concerned will invite these judges at the cost (in terms of international and local travel, accommodation and meals) of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.		
STOTEM	provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.		
PRIZE MONEY	The organising member federation must pay the following minimum Prize Money (amounts in Swiss Francs – CHF): CHF 2'500 per apparatus.		
	The Prize Money, free of an follows:	y deductible taxes, v	vill be distributed in CHF as
		llenge Cup - Prize N	loney in CHF
	Rankin		ual Apparatus
	1		750
	2		600
	3		400 250
	5		200
	6		150
	7		100
	8		50
	No prize money, medals and World Cup Ranking Lists points will be given, if there are less than 4 participating federation in per apparatus.		
ASSIGNMENT OF WORLD CUP POINTS FOR THE ALL- AROUND WORLD CUP RANKING LIST	In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all the requirements before and after the competitions are duly respected by the Organizing Member Federation. Separate men's and women's World Cup Ranking Lists (World Cup and World Challenge Cup combined) are established for Individual Apparatus		
	Chancinge Cup combined,		for Individual Apparatus

	Competitions (i.e. for each apparatus). These lists begin with the first World Cup/World Challenge Cup event of the year and end with the last World Cup/World Challenge Cup event of the year as follows: • 6 World Cup Ranking Lists for Men and 4 World Cup Ranking Lists for Women Men Women Floor Vault Pommel Horse Uneven Bars Rings Balance Beam Vault Floor Parallel Bars			
	Horizontal Bar			
		•	the competitors by name:	
		World Challeng Rank	e Cup competitions Points	
		<u>Rank</u> 1	30	
		2	25	
	3 20			
		4	18	
		5	16	
		6	14	
	7 12			
	8 10			
	9 8			
	10 7			
	11 6			
	12 5			
	The gymnasts with the same final score will receive the same World Cup Points			
		an four federations	participate per apparatus, no	World Cup
	Points, no medals and no prize money will be given.			
WINNER OF THE ANNUAL INDIVIDUAL APPARATUS WORLD CUP SERIES	The winner of the annual Individual Apparatus World Cup and World Challenge Cup Series is the gymnast with the highest number of points for each apparatus after the last event of the year as follows: If 5 or more World Cup Competitions take place per year, the best 4 are			
	 counted If 4 or 3 World Cup Competitions take place per year all points are counted A special award ceremony must be held at the last Individual Apparatus World Cup/World Challenge Cup competition of the year in which the Individual Apparatus World Cup and World Challenge Cup winners shall receive a Cup. In case of a tie in the respective World Cup Ranking Lists after the last respective competitions of the year, the tie will not be broken. 			
BANK ACCOUNT INFORMATION	Payments should be made to: Beneficiary: Gimnast d.o.o.			
	Dalmatinova 10			

	1000 Ljubljana Slovenia			
	Bank details: DEZELNA BANKA SLOVENIJE D.D. KOLODVORSKA ULICA 9 1000 LJUBLJANA SWIFT: SZKBSI2X IBAN SI56191000010201641 (account)			
	Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Ljubljana 2014_name of the Federation. The participating federation is responsible for covering all bank fees in connection with the bank transfers.			
MARKETING	FIG advertising and publicity norms must be i	respected		
TELEVISION	For the Individual apparatus World Cup Challenge Cup competition television coverage			
	The Organizing Member Federation must guarantee the production of a basic feed (international signal). Please refer to Reg 12.3 of 2014 Rules for the FIG Individual Apparatus World Cup & World Challenger Cup Series in Artistic Gymnastics for additional information.			
	Host Broadcaster: RTV Slovenija Kolodvorska 2 1550 Ljubljana, Slovenia			
	International distribution: IEC in sport Artillerigatan 42 114 45 Stockholm, Sweden			
DEADLINES				
SUMMARY	Definitive Registration (on line)	January 3 rd 2014		
	Nominative Registration (on line) Visa Request Form	February 7 th 2014 February 7 th 2014 at the very latest		
	Travel Schedule Form	February 7 th 2014 at the very latest		
	Accommodation Form	February 7 th 2014 at the very latest		
	Meals Form	February 7 th 2014 at the very latest		
	Payment of the Entry Fee	January 3 rd 2014		
	Payment of the Accommodation Costs and meals (first 50 % - confirmation of reservation)	January 3 rd 2014		
	Payment of the Accommodation Costs and meals (second 50 % - final payment)	February 7 th 2014 at the very latest		
	Payment of the fine for missing judge	February 7 th 2014 at the very latest		

Sincerely Yours,

Ljubljana, 28.6.2013 Place and date:



Signature of the President or Secretary General of the FIG affiliated NF