FEDERATION INTERNATIONALE DE GYMNASTIQUE



FIG WORLD CHALLENGE CUP ARTISTIC GYMNASTICS ANADIA * PORTUGAL 21st - 24th May - 2015



DIRECTIVES

Event ID: 12101

Dear FIG affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of Portugal has the pleasure to invite your Federation to participate in the aforementioned official FIG World Challenge Cup.

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FIG	Fédération Internationale de Gymnastique (FIG)	
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	e-mail: ttoivanen@fig-gymnastics.org	
	website: www.fig-gymnastics.com	
HOST FEDERATION	Gymnastics Federation of Portugal	
	Contact Person: Paula Araújo	
	Estrada da Luz, n.º 30-A	
	1600-159 Lisboa / Portugal	
	Tel: (+351) 21 814 11 45	
	Fax: (+351) 21 814 29 50	
	e-mail: <u>gympor@gympor.com</u>	
	official website: http://www.anadiachallengecup.pt	
	federation website: http://www.fgp-ginastica.pt	
LOCATION	Anadia, Aveiro, Portugal	
DATES	Anadia, Aveiro, Portugal From May 21 st to 24 th , 2015	
DATES		
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- Code of Points and relevant Newsletters
- Rules for the FIG Individual Apparatus World Cup and World Challenge Cup Series in Artistic Gymnastics
- General Judges' Rules
- Specific Judges' Rules for Artistic Gymnastics
- Medical Organization of the Official FIG Competitions
- Doping Control Rules
- Media Rules
- Apparatus Norms
- Advertising and Publicity Rules
- Accreditation Rules
- Regulations for Awards Ceremonies

and subsequent decisions of the FIG Executive Committee

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this World Challenge Cup.

Federations which have not fulfilled their financial obligations towards the Local Organizing Committee by the given deadline in these Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

FEDERATIONS INVITED AND REPLACEMENT POLICY

The organizing member federation may invite FIG member federations in good standing at their discretion, but must invite at least all Member Federations who had gymnasts:

- ranked 1-8 in C-III at the previous World Championships*
- ranked 1-8 from the 2014 World Cup Ranking List for Individual Apparatus
- * For the 2015 series, the gymnasts' invitation will be based on the results of the 2014 World Championships

PARTICIPATION AND FIG LICENSE

Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnasts' licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. While the Organizing Member Federation may limit the maximum number of gymnast per delegation, except for the eligible gymnasts, the maximum size of the invited delegation is as follows:

Delegation member	Men	Women	Joint
Head of Delegation	1	1	1
Team Manager	1	1	2
Coach (max. 1 per gymnast*)	3	3	6
Gymnasts	6	4	10
Medical Doctor	1	1	1
Paramedical staff	1	1	2
Judges	2	2	4

^{*} including Wild card and "hors concours" gymnasts

AGE LIMITS

Age limit for MAG: 18 years (born in 1997 or before) Age limit for WAG: 16 years (born in 1999 or before)

REGISTRATION DEADLINES

Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (http://www.fig-gymnastics.com). These on-line registrations will only be accepted from FIG Gymnastics Member Federations.

Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorized to participate.

Definitive registration	March 20 th 2015 (2 months prior to the event)
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	Nominative	April 23 rd 2015	
	registration	(4 weeks prior to the event)	
	Late registrations are subject to fines as follows:		
	Fine for missing or late Definitive Registration CHF 750		
	Fine for missing or late Nominative Registration CHF 500		
ENTRY FEES	The cost for the entry fee is 35EUR per gymnast. At the time of the Definitive entry (2 months prior to the event) 100% of the entry fee must be paid to the LOC. The entry fee is not refundable. Entries without payment of the entry fees will be considered as invalid and will be refused. The LOC will waive the costs for the entry fees for the top three gymnasts per apparatus listed in the World Ranking List.		
ACCREDITATION	Accreditations will be	given at the Sports Hall at the arrival of	the Delegations.
	If the gymnast has not a valid license she cannot participate in the competition. A photo of each member of the delegation (in electronic must be sent together with the nominative registration). Please note: Photos taken upon arrival will be charged to the National		
COMPETITION	Federations at a cost	ratus Competitions for World Challenge	Cup competitions
FORMAT	consist of: Qualifications and Appropriate Participation is liminated The Organizing qualifications) "he addition to the of they must be name and they cannot query compositions, they have to start first at the Organizing Maconcours" competed for concours competed on more gymnast can compete of a tie at Championships signal.		aratus. dd (only for the ompetitors are in ember Federation, inative registration e to receive World lists and they will a max. of "4 hors and a max. of "4 s for a total of 8 urs" gymnast can e "hors concours"
	Finals Participation is lim In addition, the Conumber of Wild Conumber in the Fapparatus each). These "Wild Carapparatus in the quantity of the conumber of wild carapparatus in the quantity of the conumber of the conumbe	mnasts per apparatus from the qualificat lited to 2 gymnasts per NF and each apporganizing Member Federation has the Cards to guarantee the participation of inals (maximum 1 man and 1 woman gyd Gymnasts" must have participated ualification.	paratus. right to a limited the Host Country mast only at one at the respective

	 FIG Competition III rules will be applied for vault. In case of a tie at any place, the tie will not be broken. The tied gymnasts will all have the same rank, but subsequent ranks will be skipped: 1, 1, 3, 4, 5, 6, 7, 8 1, 2, 2, 4, 5, 6, 7, 8 Tied gymnasts will receive the same medal and World Cup Points: 1, 1, 3, 4, 5, 6, 7, 8 (two gold medals, no silver medal, one bronze medal) The Prize Money will be added and divided by the number of gymnasts: 1, 1, 3, 4, 5, 6, 7, 8 (Prize Money for Rank 1 and 2 is added and divided by 2) 1, 2, 2, 4, 5, 6, 7, 8 (Prize Money for Rank 2 and 3 is added and divided by 2) 1, 2, 2, 2, 5, 6, 7, 8 (Prize Money for Rank 2, 3, and 4 is added and divided by 3) 1, 2, 3, 3, 3, 6, 7, 8 (Prize Money for Rank 3, 4, and 5 is added and divided by 3) 1, 2, 3, 4, 5, 6, 7, 7 (Prize Money for Rank 7 and 8 is added and divided by 2)
	1, 2, 3, 4, 5, 6, 7, 8, 8 (Prize Money for Rank 8 is divided by 2)
DRAWING OF LOTS	The gymnasts' drawing of lots will be directed by the FIG Technical Delegate and take place at the Orientation meeting of the event in accordance with the procedures established.
PROVISIONAL	Monday, 18 th May 2015
SCHEDULE	Arrival of Delegations (all day) Tuesday, 19 th May 2015 Arrival of Delegations (all day) and Training Wednesday, 20 th May 2015 Training Orientation Meeting Thursday, 21 st May 2015 Training Qualification I competition warm up Qualification I competition MAG and WAG Friday, 22 nd May 2015 Training Qualification II competition warm up Qualification II competition MAG and WAG Saturday, 23 rd May 2015 Training Finals I warm up Finals I MAG and WAG Sunday, 24 th May 2015 Training Finals II warm up Finals II warm up Finals II warm up Finals II warm up Finals II MAG and WAG Banquet Monday, 25 th May 2015
	Departure of delegations (all day)
EVENT MANAGER	LOC President: João Paulo Rocha
	Estrada da Luz, n.º 30-A

	1600-159 Lisboa / Portugal Tel: (+351) 21 814 11 45
	Fax: (+351) 21 814 29 50
	e-mail: gympor@gympor.com
MEDIA	Only journalists and photographers holding an official and valid press card recognized by international press agencies such as the AIPS and official Sports Journalists Associations / National Federations will be accredited. All media representatives (journalists, photographers, TV) must request an accreditation from the O.C. Media Office as soon as possible to have access to the media centre on the competition venue. Responsible for Media Office: Diana Costa e-mail: comunicacao@gympor.com
SOCIAL MEDIA	Facebook page: https://www.facebook.com/ginasticaportugal?fref=ts
	Youtube: https://www.youtube.com/user/ginasticaportugal
MEDICAL SERVICES	The Organizing Committee will provide first aid medical services. A physiotherapist and medical support will be present during training and competitions as well as other staff specialized in first aids.
OFFICIAL HOSPITAL	Hospital Infante D. Pedro, E.P.E (Aveiro) Avenida Artur Ravara * 3814-000 Aveiro Phone number: +351 234 378 300
	Clinica do Cértoma (Anadia) – In case of minor injuries Rua do Mercado – Ed. do Parque Fr. R 3780-214 Anadia Phone number: +351 231 516 005
DOPING CONTROLS	The Organizing Member Federation will provide at its own charge a minimum of 6 doping controls, 3 for Women and 3 for Men.
VISA	Please verify immediately with your travel agent or the Portuguese Embassy or Consulate in your country if a visa is required for your travel to Portugal. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before March 20 th 2015 to the LOC.
	The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.
	The LOC will subsequently offer insurance at the Federations own charge as follows: 35 EURO per person/day.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members. The Travel Schedule Form must be returned to the LOC by March 20 th 2015.
LOCAL TRANSPORTATION	The LOC will provide free local transportation for all participants, that book their accommodation through the LOC, (from/to the Oporto airport, Coimbra railway station and/or bus station as well as from/to the hotel and the Competition, Training, and Warm-up Halls).

Available Airport: Oporto (60 minutes from Anadia).

ACCOMMODATION

Hotel Curia Palace (4*)

Curia Palace 3780-541 Tamengos - Anadia - Portugal

Tel: +351 231 510 300

Fax:

e-mail: curia@almeidahotels.com web site: http://www.almeidahotels.com

The costs per person/night in the Official Hotel are as follows:

€135,00 (single room, including breakfast and dinner) €90,00 (double room, including breakfast and dinner) €77,50 (triple room, including breakfast and dinner)

Hotel Termas Curia (3*)

Curia – Tamengos * 3780-541 Anadia- Portugal

Tel: (+351) 231 519 800 Fax: (+351) 231 515 838

E-mail: reservas@termasdacuria.com Website: http://www.termasdacuria.com

The costs per person/night are as follows:

€ 95,00 (single room, including breakfast and dinner) € 80,00 (double room, including breakfast and dinner) € 65,00 (triple room, including breakfast and dinner)

Estalagem Sangalhos (3*)

Rua da Estalagem * 3780-101 Sangalhos - Portugal

Tel: (+351) 234 745 133 Fax: (+351) 234 282 880

E-mail: <u>estalagemsangalhos@netvisao.pt</u>

Website: http://estalagemsangalhos.blogs.sapo.pt/

The costs per person/night in this Low Cost Hotel are as follows:

€80,00 (single room, including breakfast and dinner) €65,00 (double room, including breakfast and dinner) €55,00 (triple room, including breakfast and dinner)

The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by **March 20**th **2015** at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.

The Organizing Member Federation must pay for the Accommodation expenses for the gymnasts ranked 1-3, per apparatus, competing in the event from:

- previous World Championships* (see note above)
- the 2013 World Cup Ranking List

50% of Accomodation costs by March 20th 2015 (at the time of Definitive entry) the final payment of Meals costs by April 23rd 2015.

Cancellation/Reimbursement Policy:

50% of Accommodation cost shall be reimbursed if the cancellation occurs up to 1 month prior to the event. After no reimbursement will be made.

	The Organizing Member Federation must pay for the Accommodation expenses for the gymnasts ranked 1-3, per apparatus, competing in the event from: - previous World Championships* (see note above) - the 2014 World Cup Ranking List
MEALS	The meal plan has been arranged by the LOC with a wide variety of freshly produced menus inspired from around the world supplemented with a salad bar, non-alcoholic drinks, fresh fruits and bread. The invited participating federations must pay for the meals expenses of their delegation members. While the Meals Form must be returned to the LOC by March 20 th 2015 at the very latest.
	The costs for the meals must be paid to the OC as follows: 50% of the Meals costs by March 20 st 2015 (at the time of Definitive entry) the final payment of Meals costs by April 23 rd 2015. Entries without the payment of the 50% of the Meals costs will be considered as invalid and will be refused.
	The cost for each meal is €15,00 (applicable to all delegation members not supported by the LOC)
	Cancellation/Reimbursement Policy: 50% of meals cost shall be reimbursed if the cancellation occurs up to 1 month prior to the event. After no reimbursement will be made.
	The Organizing Member Federation must pay for the meals expenses, including full board, for the gymnasts ranked 1-3, per apparatus, competing in the event from: - previous World Championships* (see note above)
FINAL BANQUET	- the 2014 World Cup Ranking List The Final Banquet will be offered to all participants supported by the LOC or that have paid an entry fee.
	Tickets to the Final Banquet will be available for the cost of €25,00 and can be paid at LOC offices until May 22 nd 2015 (12h00).
	The LOC will not reimburse any cancelled entry ticket of the Final Banquet.
FIG TECHNICAL DELEGATE AND EC MEMBER	The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.
	The FIG Technical Delegates will serve as Presidents of the Superior Jury.
JUDGES AND	Each Judge's panel will be composed as follows:
PANELS	2 D judges, minimum 4 E judges, plus 1 Supervisor
	The number of judges' panels will be decided by the organizing member federation depending on the number of participating competitors and judges. Not more than one judge per Federation per panel will be permitted (except for time and line judges).
	The judges' panels are set up by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and one qualified WAG judge if they participate with female gymnasts.

The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by March the 20th 2015.

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, the Organizing Member Federation must propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 2 reserves, 1 man and 1 woman). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the TC Presidents concerned will invite these judges at the cost (in terms of international and local travel, accommodation and meals) of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.

VIDEO CONTROL SYSTEM

Should IRCOS not be available, the Organizing Member Federation will provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.

PRIZE MONEY

The organising member federation must pay the following minimum Prize Money (amounts in Swiss Francs – CHF): CHF 2'500.- per apparatus.

The Prize Money, free of any deductible taxes, will be distributed in **EURO** as follows:

World Challenge Cup - Prize Money in CHF		
Ranking	Individual Apparatus	
1	750	
2	600	
3	400	
4	250	
5	200	
6	150	
7	100	
8	50	

No prize money, medals and World Cup Ranking Lists points will be given, if there are less than 4 participating federation in per apparatus.

ASSIGNMENT OF WORLD CUP POINTS FOR THE ALL-AROUND WORLD CUP RANKING LIST

In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all the requirements before and after the competitions are duly respected by the Organizing Member Federation.

Separate men's and women's World Cup Ranking Lists (World Cup and World Challenge Cup combined) are established for Individual Apparatus Competitions (i.e. for each apparatus). These lists begin with the first World Cup/World Challenge Cup event of the year and end with the last World Cup/World Challenge Cup event of the year as follows:

• 6 World Cup Ranking Lists for Men and 4 World Cup Ranking Lists for Women

Men Women Floor Vault

Pommel Horse Uneven Bars Rings Balance Beam

Vault Floor

Parallel Bars Horizontal Bar

	The World Cup Points are assigned to the competitors by name:		
	World Challenge Cup competitions		
	Rank	Points	
	1	30	
	2	25	
	3	20	
	4	18	
	5	16	
	6	14	
	7	12	
	8	10	
	9	8	
	10	7	
	11	6	
	12	5	
	The gymnasts with the same fir	nal score will receive the same World Cup	
		ions participate per apparatus, no World Cup	
	Points, no medals and no prize mo	oney will be given.	
WINNER OF THE ANNUAL INDIVIDUAL APPARATUS WORLD CUP SERIES	The winner of the annual Individual Apparatus World Cup and World Challenge Cup Series is the gymnast with the highest number of points for each apparatus after the last event of the year as follows: If 5 or more World Cup Competitions take place per year, the best 4 are counted If 4 or 3 World Cup Competitions take place per year all points are counted A special award ceremony must be held at the last Individual Apparatus World Cup/World Challenge Cup competition of the year in which the Individual Apparatus World Cup and World Challenge Cup winners shall receive a Cup.		
	In case of a tie in the respective World Cup Ranking Lists after the last respective competitions of the year, the tie will not be broken.		
BANK ACCOUNT INFORMATION	Bank: Millennium BCP BENEFICIARY: Gymnastics Federation of Portugal IBAN: PT50 0033 0000 0188 0157 8909 6 BIC/Swift: BCOMPTPL Each participating member Federation is kindly requested to integrate the		
	payment's purpose as follows: Anadia/Portugal FIG World Challenge Cup 2015 The participating federation is responsible for covering all bank fees in		
	connection with the bank transfers.		
MARKETING	FIG advertising and publicity norms must be respected		
TELEVISION	For the Individual apparatus W Challenge Cup competition televis	orld Cup competitions and for the Word ion coverage is compulsory.	
	The Organizing Member Federation must guarantee the production of a basic feed (international signal). Please refer to Reg 12.3 of 2015 Rules for the FIG Individual Apparatus World Cup & World Challenger Cup Series in Artistic Gymnastics for additional information.		
	Host Broadcaster: RTP – Rádio Te Avenida Marechal Gomes da Cost		

	Contact Person: Natacha Silva International TV Rights Distribution: IEC	
DEADLINES SUMMARY	Definitive Registration (on line)	March 20 th 2015
OOMINAKI	Nominative Registration (on line)	April 23 rd 2015
	Visa Request Form	March 20 th 2015
	Travel Schedule Form	March 20 th 2015
	Accommodation Form	March 20 th 2015
	Meals Form	March 20 th 2015
	Payment of the Entry Fee (100%)	March 20 th 2015
	Payment of the Accommodation Costs (first 50%)	March 20 th 2015
	Payment of the Meals (First 50%)	March 20 th 2015
	Payment of the Accommodation Costs (remaining 50%)	April 23 rd 2015
	Payment of the meals Costs (remaining 50%)	April 23 rd 2015
	Payment of the fine for missing judge	March 20 th 2015

Sincerely Yours,

Lisbon, 30th June 2014

Place and date:



Signature of the President or Secretary General of the FIG affiliated NF