### FEDERATION INTERNATIONALE DE GYMNASTIQUE



### 40<sup>th</sup> "TURNIER DER MEISTER®" FIG World Challenge Cup in Cottbus 31<sup>st</sup> March – 03<sup>rd</sup> April 2016



### **DIRECTIVES**

Dear FIG affiliated Member Federation,

**REVISED 15/12/2015** 

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of Germany has the pleasure to invite your Federation to participate in the aforementioned official FIG World Challenge Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Terhi Toivanen Avenue de la Gare 12 1003 Lausanne Switzerland Tel: +41 (0)21 321 55 10 / Direct +41 (0)21 321 55 33 Fax: +41 (0)21 321 55 19
	e-mail: ttoivanen@fig-gymnastics.org
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HOST FEDERATION	German Gymnastics Federation (DTB) Contact person: Emiliia Hristova Otto-Fleck-Schneise 8 60528 Frankfurt am Main Germany Tel: +49-69-67801 147 Fax: +49-69-67801 225 e-mail: emiliia.hristova@dtb-online.de website: www.dtb-online.de
ORGANIZING COMMITTEE	SC Cottbus Turnen e.V. Contact person: Mirko Wohlfahrt Dresdener- Straße 18 D-03050 Cottbus Germany Tel.: +49-355-486 355 Fax: +49-355-472 021 e-mail: info@turnier-der-meister.de website: www.turnier-der-meister.de
LOCATION	Cottbus, Germany
DATES	From 31 <sup>st</sup> March to 03 <sup>rd</sup> April 2016
VENUE	Lausitz Arena Cottbus Hermann-Löns-Straße 03050 Cottbus Germany Web site: <a href="http://www.lausitzarena-cottbus.de">http://www.lausitzarena-cottbus.de</a> The training/warm up hall is in the same location as the competition hall.
APPARATUS SUPPLIER	A detailed list of SPIETH equipment to be used for this World Challenge cup will be published on the FIG web site

## RULES AND REGULATIONS

The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in the Individual Apparatus World Cup and World Challenge Cup Rules in Artistic Gymnastics:

- Statutes
- Technical Regulations
- License Rules
- Code of Points and relevant Newsletters
- Rules for the FIG Individual Apparatus World Cup and World Challenge Cup Series in Artistic Gymnastics
- General Judges' Rules
- Specific Judges' Rules for Artistic Gymnastics
- Medical Organization of the Official FIG Competitions
- Doping Control Rules
- Media Rules
- Apparatus Norms
- Advertising and Publicity Rules
- Accreditation Rules
- Regulations for Awards Ceremonies

and subsequent decisions of the FIG Executive Committee

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this World Challenge Cup.

Federations which have not fulfilled their financial obligations towards the Local Organizing Committee by the given deadline in these Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

#### FEDERATIONS INVITED AND REPLACEMENT POLICY

The organizing member federation may invite FIG member federations in good standing at their discretion, but must invite at least all Member Federations who had gymnasts:

- ranked 1-8 in C-III at the previous World Championships\*
- ranked 1-8 from the 2015 World Cup Ranking List for Individual Apparatus
- \* For the 2016 series, the gymnasts' invitation will be based on the results of the 2015 World Championships

# PARTICIPATION AND FIG LICENSE

Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnasts' licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. While the Organizing Member Federation may limit the maximum number of gymnast per delegation, except for the eligible gymnasts, the maximum size of the invited delegation is as follows:

Delegation member	Men	Women	Joint
Head of Delegation	1	1	1
Team Manager	1	1	2
Coach (max. 1 per gymnast*)	3	3	6
Gymnasts	6	4	10
Medical Doctor	1	1	1
Paramedical staff	1	1	2
Judges	2	2	4

\* including Wild card and "hors concours" gymnasts

#### **AGE LIMITS**

Age limit for MAG: 18 years (born in 1998 or before) Age limit for WAG: 16 years (born in 2000 or before)

REGISTRATION DEADLINES	Definitive and Nominative Registrations must be made exclusively on-line via the FIG website ( <a href="http://www.fig-gymnastics.com">http://www.fig-gymnastics.com</a> ). These on-line registrations will only be accepted from FIG Gymnastics Member Federations.  Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorized to participate.  Definitive registration (2 months prior to the event)  Midnight Swiss Time  Nominative registration (4 weeks prior to the event)  Midnight Swiss Time  Midnight Swiss Time		
	Late registrations are	subject to fines as follows:	
	Fine for missing or la	ate Definitive Registration	CHF 750
		ate Nominative Registration	CHF 500
ENTRY FEES		applied for this event for all delegation reportion in a contraction through the LOC.	nembers who
	If accommodation is not booked through LOC the cost for the entry fee is 75 EUR per person.  At the time of the Definitive entry 100% of the entry fee must be paid to the LOC.  The entry fee is non-refundable. Entries without payment of the entry fees will		
ACCREDITATION	be considered as invalid and will be refused.  The accreditation will take place at the official Hotel of the Tournament, the "Lindner Congress Hotel".		
COMPETITION FORMAT	The Individual Apparatus Competitions for World Challenge Cup competitions consist of:  Qualifications and Apparatus Finals		
	<ul> <li>Qualifications:</li> <li>Participation is limited to 2 gymnasts per NF on each apparatus.</li> <li>The Organizing Member Federation is allowed to add (only for the qualifications) "hors concours" competitors. These competitors are in addition to the official competitors of the Organizing Member Federation, they must be named at the time of the closing of the nominative registration and they cannot qualify for the Finals. They are not eligible to receive World Cup points, they must not appear on the official results lists and they will have to start first at every apparatus.</li> <li>The Organizing Member Federation is allowed to name a max. of "4 hors concours" competitors in Women's Artistic Gymnastics and a max. of "4 hors concours" competitors in Men's Artistic Gymnastics for a total of 8 "hors concours" gymnasts (i.e. while one "hors concours" gymnast can compete on more than one apparatus, not more than one "hors concours" gymnast can compete on an apparatus).</li> <li>FIG Competition III rules will be applied for vault.</li> <li>In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless, the gymnasts not qualified for the Finals and with the same final score will receive the same World Cup Points.</li> </ul>		

#### Finals: The best eight gymnasts per apparatus from the qualifications qualify for the Participation is limited to 2 gymnasts per NF and each apparatus. In addition, the Organizing Member Federation has the right to a limited number of Wild Cards to guarantee the participation of the Host Country gymnasts in the Finals (maximum 1 man and 1 woman gymnast only at one apparatus each). These "Wild Card Gymnasts" must have participated at the respective apparatus in the qualification. • "Wild Card Gymnasts" will receive medals, prize money and World Cup points. FIG Competition III rules will be applied for vault. • In case of a tie at any place, the tie will not be broken. The tied gymnasts will all have the same rank, but subsequent ranks will be skipped: 1, 1, 3, 4, 5, 6, 7, 8 1, 2, 2, 4, 5, 6, 7, 8 1, 2, 3, 3, 3, 6, 7, 8 Tied gymnasts will receive the same medal and World Cup Points: 1, 1, 3, 4, 5, 6, 7, 8 (two gold medals, no silver medal, one bronze medal) The Prize Money will be added and divided by the number of gymnasts: 1, 1, 3, 4, 5, 6, 7, 8 (Prize Money for Rank 1 and 2 is added and divided by 1, 2, 2, 4, 5, 6, 7, 8 (Prize Money for Rank 2 and 3 is added and divided by 1, 2, 2, 2, 5, 6, 7, 8 (Prize Money for Rank 2, 3, and 4 is added and divided by 3) 1, 2, 3, 3, 3, 6, 7, 8 (Prize Money for Rank 3, 4, and 5 is added and divided by 3) 1, 2, 3, 4, 5, 6, 7, 7 (Prize Money for Rank 7 and 8 is added and divided by 2) 1, 2, 3, 4, 5, 6, 7, 8, 8 (Prize Money for Rank 8 is divided by 2) DRAWING OF LOTS The gymnasts' drawing of lots will be directed by the FIG Technical Delegate and take place at the Orientation meeting of the event in accordance with the procedures established. Wednesday, 30<sup>th</sup> March 2016: **PROVISIONAL** Arrival of the Delegations **SCHEDULE** 14h30-19h30 Official training Technical Meeting (Lindner Congress Hotel) > 20h00 Thursday, 31<sup>st</sup> March 2016: 09h00-11h30 individual Training 13h30 Judges' instruction (Lindner Congress Hotel) 14h30-16h25 Warm up 16h30-19h30 Qualifications I MAG & WAG Friday, 01<sup>st</sup> April 2016: 09h00-11h30 individual Training 13h30 Judges' instruction (Lindner Congress Hotel) > 14h30-16h25 Warm up 16h30-19h30 Qualifications II MAG & WAG Saturday, 02<sup>nd</sup> April 2016: > 08h30-10h00 individual Training Judges' instruction (Lindner Congress Hotel) 11h30 12h30-13h55 Warm-up 14h00-17h00 Final I MAG & WAG (5 apparatus)

	Sunday, 03 <sup>rd</sup> April 2016:  > 08h30-10h00 individual Training  > 11h30 Judges' instruction (Lindner Congress Hotel)  > 12h30-13h55 Warm-up  > 14h00-17h00 Final II MAG & WAG (5 apparatus)  > 19h30 Banquet at the Lindner Congress Hotel  Monday, 04 <sup>th</sup> April 2016:
	> Departure of the Delegations
EVENT MANAGER	Mirko Wohlfahrt, info@turnier-der-meister.de
MEDIA	Local Press Officer: Torsten Hartmann from the Host Federation. A press room will be available for the use of accredited media with telephone, fax and internet access.  Media should apply for accreditation online: <a href="http://www.turnier-der-meister.de/presse/akkreditierung/home.php">http://www.turnier-der-meister.de/presse/akkreditierung/home.php</a>
SOCIAL MEDIA	Turnier der Meister on facebook:
	https://de-de.facebook.com/Turnier.der.Meister
	German Gymnastics Federation on facebook: <a href="https://www.facebook.com/DeutscherTurnerBund">https://www.facebook.com/DeutscherTurnerBund</a>
MEDICAL SERVICES	The medical care will be fully guaranteed by the Organizing Committee. The guarantee includes the first aid as well as an ambulation in a nearby hospital. The event will have a number of doctors and physiotherapists available for the assistance of all competing Federations.
	A Paramedic Ambulance will be on site during official training, warm up and competition periods.
OFFICIAL HOSPITAL	Carl-Thiem-Klinikum Cottbus Thiemstr. 111 D-03048 Cottbus
DOPING CONTROLS	The Organizing Member Federation will provide at its own charge a minimum of 6 doping controls, 3 for Women and 3 for Men.
VISA	Please verify immediately with your travel agent or the German Embassy or Consulate in your country if a visa is required for your travel to Germany. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 01 <sup>st</sup> February 2016 to the LOC.
	The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.
	The LOC will subsequently offer insurance at the Federations own charge as follows: 10 € per person/day.

INTERNATIONAL	The Travel Schedule Form must be returned to the LOC by 01st March 2016.
TRANSPORTATION	
LOCAL TRANSPORTATION	The local transportation from the airports (Berlin, Dresden) or railway station and between the hotel and venue will be provided at no extra cost to the delegations who have booked the tour package Hotel I.
	Otherwise the cost of € 25 (per delegation member) for the local transportation must be paid to the OC by 19 <sup>th</sup> February 2015.
ACCOMMODATION	Prices quoted are from dinner (arrival) until breakfast (departure)
	HOTEL I: TOUR PACKAGE Hotel (!!! NON-SMOKING HOTEL !!!)
	Lindner Congress Hotel****(official tournament hotel, city centre) Berliner Platz D-03046 Cottbus
	Germany
	Webbsite: <u>www.lindner.de</u>
	The costs per person/night in this first hotel are as follows:
	EUR 129,50 (single room, including full board & local transport) EUR 109,50 (double room, including full board & local transport)
	Hotel II:
	Radisson SAS Hotel, Cottbus****+ (close to the railway station) Vetschauer Straße 12 D-03048 Cottbus
	Germany Website: <a href="http://www.radissonblu.de/hotel-cottbus">http://www.radissonblu.de/hotel-cottbus</a>
	The costs per person/night in this second hotel are as follows:
	EUR 109,50 (single room, including breakfast) EUR 89,50 (double room, including breakfast)
	The cost of € 25 (per delegation member) for the local transportation must be paid to the OC by 01 <sup>st</sup> March 2016.
	Hotel III
	SORAT Hotel Cottbus*** city centre Schlosskirchplatz 2 D-03046 Cottbus Germany
	Web site: <a href="http://www.sorat-hotels.com/hotel/cottbus">http://www.sorat-hotels.com/hotel/cottbus</a> The costs per person/night in this third hotel are as follows:
	EUR 94,50 (single room, including breakfast) EUR 79,50 (in double room, including breakfast)
	The cost of € 25 (per delegation member) for the local transportation must be paid to the OC by 01 <sup>st</sup> March 2016.

	Hotel IV (low cost hostel)
	Haus der Athleten Dresdener-Straße 18 D-03050 Cottbus Germany Website: <a href="http://www.ssb-cottbus.de">http://www.ssb-cottbus.de</a>
	The costs per person/night in this low cost Hotel are as follows:
	EUR 59,50 (including breakfast; only double rooms)
	The cost of € 25 (per delegation member) for the local transportation must be paid to the OC by 01 <sup>st</sup> March 2016.
	The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 01 <sup>st</sup> February 2016 at the very latest, the Hotel rooms will be allocated on a " <b>first come, first served</b> " basis.
	The invited participating federations must pay for the accommodation expenses of their delegation members (see exception herein below).
	The costs for the accommodations must be paid to the LOC by 01st March 2016.
	Cancelation until 01 <sup>st</sup> March 2016, at a 100% rate refund and later, no refund!
	The Organizing Member Federation must pay for the Accommodation expenses for the gymnasts ranked 1-3, per apparatus, competing in the event from:
	- previous World Championships* (see note above) - the 2015 World Cup Ranking List
MEALS	Hotel I: full board
	Hotel II, III, & IV:
	No meals can be provided at these hotels. Lots of restaurants are close to the Hotels.
	The Organizing Member Federation must pay for the meals expenses, including full board, for the gymnasts ranked 1-3, per apparatus, competing in the event from:
	<ul><li>- previous World Championships* (see note above)</li><li>- the 2015 World Cup Ranking List</li></ul>
FINAL BANQUET	The Final Banquet will be held on Sunday, 03 <sup>rd</sup> April 2016 at 19h30 at Lindner Congress Hotel and will be free of charge for all delegation members who booked their accommodation through the LOC.
	Every Delegation will receive an invitation once all financial issues between the OC and the delegation guests are duly solved.
	The tickets of the Final Banquet will be at 50 € for delegations who have not booked through the LOC and must be paid to the LOC by 01 <sup>st</sup> March 2016.
FIG TECHNICAL DELEGATE AND EC MEMBER	The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG. The FIG Technical Delegates will serve as Presidents of the Superior Jury.

## JUDGES AND PANELS

Each Judge's panel will be composed as follows:

• 2 D judges, minimum 4 E judges, plus 1 Supervisor

The number of judges' panels will be decided by the organizing member federation depending on the number of participating competitors and judges. Not more than one judge per Federation per panel will be permitted (except for time and line judges).

The judges' panels are set up by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and one qualified WAG judge if they participate with female gymnasts.

The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by 01<sup>st</sup> March 2016.

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, the Organizing Member Federation must propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 2 reserves, 1 man and 1 woman). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the TC Presidents concerned will invite these judges at the cost (in terms of international and local travel, accommodation and meals) of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.

# VIDEO CONTROL SYSTEM

Should IRCOS not be available, the Organizing Member Federation will provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.

#### PRIZE MONEY

The organising member federation must pay the following minimum Prize Money (amounts in Swiss Francs – CHF): CHF 2'500.- per apparatus.

The Prize Money, free of any deductible taxes, will be distributed in EURO as follows:

World Challenge Cup - Prize Money in CHF		
Ranking	Individual Apparatus	
1	750	
2	600	
3	400	
4	250	
5	200	
6	150	
7	100	
8	50	

No prize money, medals and World Cup Ranking Lists points will be given, if there are less than 4 participating federation in per apparatus.

ASSIGNMENT OF WORLD CUP POINTS FOR THE ALL-AROUND WORLD CUP RANKING LIST In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all the requirements before and after the competitions are duly respected by the Organizing Member Federation.

Separate men's and women's World Cup Ranking Lists (World Cup and World

Challenge Cup combined) are established for Individual Apparatus Competitions (i.e. for each apparatus). These lists begin with the first World Cup/World Challenge Cup event of the year and end with the last World Cup/World Challenge Cup event of the year as follows:

• 6 World Cup Ranking Lists for Men and 4 World Cup Ranking Lists for Women

Men Women Floor Vault

Pommel Horse Uneven Bars Rings Balance Beam

Vault Floor

Parallel Bars Horizontal Bar

The World Cup Points are assigned to the competitors by name:

World Challenge Cup competitions		
Rank	Points	
1	30	
2	25	
3	20	
4	18	
5	16	
6	14	
7	12	
8	10	
9	8	
10	7	
11	6	
12	5	

The gymnasts with the same final score will receive the same World Cup Points

In case that less than four federations participate per apparatus, no World Cup Points, no medals and no prize money will be given.

#### WINNER OF THE ANNUAL INDIVIDUAL APPARATUS WORLD CUP SERIES

The winner of the annual Individual Apparatus World Cup and World Challenge Cup Series is the gymnast with the highest number of points for each apparatus after the last event of the year as follows:

- If 5 or more World Cup Competitions take place per year, the best 4 are counted
- If 4 or 3 World Cup Competitions take place per year all points are counted A special award ceremony must be held at the last Individual Apparatus World Cup/World Challenge Cup competition of the year in which the Individual Apparatus World Cup and World Challenge Cup winners shall receive a Cup. In case of a tie in the respective World Cup Ranking Lists after the last respective competitions of the year, the tie will not be broken.

BANK ACCOUNT INFORMATION	Bank Name:	Sparkasse Spree-N	leise
	Bank Account Name:	•	esellschaft für Sportförderung mbH
	IBAN Number:	DE64 18050000 32	209 1011 07
	Swift Code:	WELADED1CBN	
	Bank Address:		leiße / Anstalt des öffentlichen
	payment's purpose as fo	ollows: <b>Turnier der M</b> ration is responsible	kindly requested to integrate the eister/YOUR FEDERATIONS CODE of for covering all bank fees in
MARKETING	FIG advertising and publicity norms must be respected		
TELEVISION	and particularly management of the second se		
DEADLINES			
SUMMARY	Definitive Registration	(on line)	01 <sup>st</sup> February
	Nominative Registratio	n (on line)	01 <sup>st</sup> March
	Visa Request Form		01 <sup>st</sup> February
	Travel Schedule Form		01 <sup>st</sup> March
	Accommodation Form		01 <sup>st</sup> February
	Accommodation Form		01 <sup>st</sup> March
	Payment of the Entry F		01 <sup>st</sup> February
	Payment of the Accom		01 <sup>st</sup> March
	Payment of the local tra		01 <sup>st</sup> March
	Payment of the Final B		01 <sup>st</sup> March
	Payment of the fine for	missing judge	01 <sup>st</sup> March

Sincerely Yours,

Place and date:

Frankfurt am Main, 15.12.2015

Stamp

Signature of the President or Secretary General of the FIG affiliated NF

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